



**Commission on Athletics**

**Men's Golf Guide**

**September 2007**

# MEN'S GOLF

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## **POSTCONFERENCE COMPETITION**

All rules and regulations set forth in this guide are subject to review and modification by the Commission on Athletics (COA).

### **1. MEN'S GOLF**

After conference competition is complete, there shall be golf regional matches in the north and in the south that shall qualify representatives to participate in the state championship.

### **2. CONFERENCE COMPETITION (SEE COA BYLAW 3.11)**

- A. All conference competition shall be completed no later than the Tuesday, two (2) weeks prior to the State Competition.
- B. It is the responsibility of the conference to determine its representatives to postconference competition.
- C. Conferences shall establish regulations to break ties without additional contests.

### **3. GENERAL GUIDELINES FOR POSTCONFERENCE COMPETITION (PC)**

3.1. ON-SITE HOST ADMINISTRATORS FOR PC EVENTS (SEE COA BYLAW 6.12)

3.2. ON-SITE PROTEST COMMITTEES FOR PC EVENTS (SEE COA BYLAW 6.13)

3.3. FINANCIAL CONSIDERATIONS (SEE COA BYLAWS 6.8, 6.14, 6.15, AND 8.1.)

### **4. REGIONAL COMPETITION SITES AND DATES**

4.1. DATE AND SITE (SEE COA BYLAWS 3.11, 6.8.6, AND 6.14.3.)

- A. Regional competition shall be held on the first Monday in May.
- B. Regional competition shall not be scheduled to be played on the same site as that year's state championship.
- C. The president and president-elect of the California Community College Golf Coaches Association (CCCGCA) shall appoint a site selection committee and its chair for their region. Each committee shall be made up of at least three (3) golf coaches from different conferences within the region. The CCCGCA president or president-elect may chair or be a member of the regional site selection committee.

The site of regional competition shall be reported at the October CCCGCA meeting. The following criteria shall be used to select regional sites. The site shall:

- 1. Incur the least cost to participating colleges.
  - 2. Be located as close to as many participating colleges as possible.
  - 3. Meet the United States Golf Association (USGA) golf course requirements and local course rules.
  - 4. Easily accommodate the number of participants in regional play for 36 holes of championship play.
  - 5. Accommodate the administration of a lunch meal for participants.
- D. When possible, sites shall be selected two (2) years in advance of the regional competition date.

**4.2. REGIONAL QUALIFYING**

- A. There shall be a maximum of 78 participants in each regional competition. Each conference championship team shall qualify to regional competition.
- B. Each region shall determine the manner in which the 78 participants will be selected.
  - 1. North—selections shall be determined by the percentage of individuals in each conference.
  - 2. South—selections shall be determined by the percentage of teams in each conference.

**5. STATE TOURNAMENT****5.1 STATE TOURNAMENT QUALIFIERS**

- A. There shall be a maximum of 60 participants in the state tournament.
- B. The top six (6) individual low medalists not on a qualifying team from each region shall qualify.  
10/21/05

**5.2 STATE TOURNAMENT SITE**

In alternating years, the regional site selection committee shall select the site of the state tournament. When possible, the state championship site shall be announced two (2) years in advance of the state competition date.

**6. PLAYING DETAILS AND OFFICIALS****6.1. RULES FOR POSTCONFERENCE COMPETITION**

- A. Postconference competition shall be played under United States Golf Association (USGA) rules and local course rules.
- B. The event manager for the south shall be responsible for contacting his/her area SCGA office to request qualified referees. Administration of postconference competition in the north is to be governed by the NCGA body of rules and competition and said body will provide management of these tournaments. Each tournament event director shall be responsible for contacting his/her SCGA/ NCGA office for coordinating areas of responsibility in conjunction with the host site and their representatives.

A protest and rules committee shall consist of the host pro or USGA official and the president and president-elect of the CCCGCA. The event manager shall fill vacancies to this committee by appointment at a coaches informational meeting prior to the tournament.

- C. No practice or competition rounds of golf shall be played on courses to be used for the season's regional or state competition during the two (2) full weeks prior to the event(s), except for the home team which uses the course for its practice. A golf course consists of holes 1 through 18. Individuals who violate this provision shall be disqualified from all or any further play. Violators found after the completion of competition shall be declared ineligible and their participation shall be forfeited.
- D. There shall be no practice of any kind on the courses to be used for regional and state competition during the two (2) days—48 hours—prior to the event. It is not intended to include the putting green or driving range. If made available by the host tournament manager and host professional, participants may walk around the tournament courses during the day prior to an event. Participants must check in, be dressed in proper host club attire, and be supervised during the walk around the tournament courses. During the walk around, no golf balls or clubs shall be used on or around the course.
- E. Regional and state participants shall be accompanied and supervised throughout the competition by an employee from the college. Lacking this supervision, participation shall be denied.

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- F. Participants in all walk-arounds at regional and state championship events, including practice rounds, shall dress in long-legged slacks or solid-colored shorts, according to course regulation, and shirts with a collar.
  - G. Only the head coach or his/her designee may confer with his/her own players, only to the extent he/she not interfere with the other players in the tournament.
  - H. It is required that each player walk and carry his own bag of clubs throughout the tournament. Exceptions to this portion of the Men's Golf guide must be submitted to the COA Men's Golf Representative in the form of an appeal 10 days prior to the regional tournament. Each appeal shall include:
    - 1. Verification of enrollment at the community college (current semester classes enrolled).
    - 2. A signed letter requesting specific accommodations for a physical disability submitted by the student.
    - 3. A letter from the men's head golf coach on school letterhead supporting the requests for physical accommodations with approval of the athletic director.
    - 4. Verification of disability and identification of educational limitations due to disability from a licensed medical physician.

The appeal will be presented to the Men's Golf Coaches Executive Committee for approval. The COA Men's Golf Representative will also vote on the appeal. An appeal must receive a majority of the votes cast.

- I. Following the start of the state tournament, there shall be no substitutions.
- J. The regional and state tournament managers shall meet with the host site course professional prior to their event in order to establish fair and equitable tee and pin placement throughout the tournaments.
- K. CONDITIONS OF CONTESTS (SEE COA BYLAW 4.)

## **6.2. SCORING**

- A. The team championship shall be determined by totaling the lowest five (5) of six (6) players' scores for each 18 holes of the 36-hole competition.
- B. The individual champion shall be decided by the participant with the lowest cumulative score for the 36 holes. All participants are eligible.
- C. Each participant in south tournaments shall keep score for every participant in his foursome (group). At the conclusion of play, the players shall assemble to reconcile their scorecards. All participants shall sign one (1) official scorecard. The official card shall then be turned in to the official scorer as the official scorecard of the group. North tournaments shall use NCGA adoption.
- D. There shall be used in regional and state postconference competition a Pace of Play Policy as follows:
  - 1. North—NCGA's Pace of Play Policy
  - 2. South—SCGA's Pace of Play Policy
  - 3. State—As above, determined by the region hosting the state tournament.
- E. When a tie occurs, the winner shall be determined as follows:
  - 1. TEAM TIES—As time and conditions permit, a 1-to-3 hole playoff will be held calculating the five (5) best scores after each hole. If the tie continues, the scorecards of the best 5-of-6 players on each tied team or tied individuals will be "matched" using the USGA rules listed below.

- a. Those tied shall compare the best scores recorded on the back nine (9) holes played by only those five (5) whose scores created the tie.
  - b. When tied players have the same score for the back nine (9), the winner shall be determined by comparing the scores on the last six (6) holes, the last three (3) holes, and finally the 18<sup>th</sup> hole.
2. **INDIVIDUAL TIES**—As in team ties, a 1-to-3 hole sudden death playoff will be held when possible. Should a tie still exist following the third hole, the tie-breaking process is determined by matching scorecards under 1a and 1b above.
  3. **PROCEDURES FOR CONDUCTING PLAYOFFS**—See Supplement Appendix B, Suggested Procedures for Conducting Team and Individual Playoff Ties.

## **7. AWARDS—REGIONAL AND STATE (SEE COA BYLAW 7.2)**

## **8. AUTHORIZED EXPENSES (SEE COA BYLAWS 6.8, 6.14, 6.15, AND 8.1.)**

### **8.1. PARTICIPATING TEAMS**

**LODGING, REGIONAL**—There should be no lodging expenses during regional competition. If an exception is needed, the athletic director must receive the COA Executive Director's permission for such an expense following the guidelines listed in item 2 below.

### **8.2. CONCESSIONS AND PROGRAM SALES (SEE COA BYLAW 6.8.17.)**

## **9. EVENT MANAGER**

- A. An event manager shall be selected to administer the details of the tournament. He/she shall receive a stipend for his/her work. The COA Golf Representative and the COA Executive Director shall establish the amount of the director's stipend.
- B. The event manager shall (See COA Bylaw 6.8):
  1. Be responsible for communication with course directors, participating colleges, officials, and any other people involved in the details of tournament administration, including:
    - a. Assignment and supervision of building and parking lot security.
    - b. Procurement and administration of practice facilities for participants.
    - c. Preparation of awards and their presentation (see COA Bylaw 7.2).
    - d. Assignment and supervision of tournament officials (see 1.6.1).
  2. Procure a state tournament headquarters hotel that is geographically located to provide ease of transportation to the tournament site and will offer the lowest possible room cost for tournament participants.
  3. Develop and administer a state tournament hospitality room for the press and coaches and make arrangements for the players' lunches.
- C. **REGIONAL AND STATE TOURNAMENT BUDGETS**—The regional and state tournament budgets shall be planned to provide efficient and easily administered tournaments yet reduce the cost of competition. Budgets shall only include the items on the Proposed Budget Form. All tournament meals other than the luncheon on the day of competition shall be paid for by the coaches, participants, or officials. Coaches dinners or meeting costs shall not be a part of the event budget.

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## SUGGESTED PROCEDURES FOR CONDUCTING TEAM PLAYOFF TIES

### I. TEAM TIES

- A. Tournament Official meets on first tee with coaches of tied teams. A golf ball tee is spun to determine order of play. First to play will be *Team A*; second, *Team B*; third, *Team C*; etc.
1. FIRST GROUP: *Team A* and *Team B* alternate teeing off their #1 players, then their #2 players, then their #3 players.
  2. SECOND GROUP: *Team B* and *Team A* alternate teeing off their #4 players, then their #5 players, then their #6 players.
- The same teeing order will continue if additional playoff holes #2 or #3 are necessary.
- B. In the event three (3) or more teams are tied, the same procedure will be used to determine order of play.

	3 TEAMS	4 TEAMS
1's	A B C	A B C D
2's	B C A	B C D A
3's	C A B	C D A B
4's	A B C	D A B C
5's	B C A	A B C D
6's	C A B	B C D A

1. 3-TEAM EXAMPLE—*Team B* loses on first hole. Order of play on second hole:
  - a. *Team C's* number 1, 2, 3 — *Team A's* number 1, 2, 3
  - b. *Team A's* number 4, 5, 6 — *Team C's* number 4, 5, 6
2. 4-TEAM EXAMPLE—*Team B* loses. Revert back to 3-team rotation.

### II. INDIVIDUAL TIES

Order of play determined in the same manner as team ties.

- A. *Player A* tees off first, then *Player B*, etc.
- B. If tied individual is on team tie playoff, his team score will count for his individual score. Other individuals should tee off on same hole ahead of team playoff.
- C. If tied individuals are not in team tie playoff, their playoff should be conducted on a different tee than the team tie playoff.
- D. If there are more than five (5) individuals tied, they should play in no more than foursomes (example: 7 tied individuals = one (1) foursome and one (1) threesome).

### Excerpted from the COA Constitution and Bylaws, Bylaw 4:

#### 4.3 Decorum

4.3.1 Decorum at California community college events is the responsibility of all participants. For the purpose of this policy, the following definitions apply:

- A PARTICIPANT — is a player, coach, team member, team attendant, official, or college staff member.

- B. **DISQUALIFICATION** — is removal from an event for an accumulation of personal or technical fouls, yellow cards, etc. and is not under the jurisdiction of this policy, but are covered by the rules of the sport.
- C. **EJECTION** — is defined as the immediate removal from further participation in an event as a result of abusive, verbal or physical behavior.
1. **First Offense:** In addition to immediate ejection from the contest, the individual shall be suspended from the following contest. Each ejection shall be reviewed by the conference commissioner to determine if the ejection is a “strike” and covered by this policy.
  2. All ejections shall be treated as first offenses unless a previous “strike” has been declared by the conference commissioner.
  3. **Second “strike” (same Individual):** In addition to immediate ejection from the contest, the individual shall be suspended from all remaining contests including PC.
  4. Determination of whether or not an ejection is a “strike” may only be appealed to the conference appeals board. A decision by the conference appeals board is final.
- D. **VERBAL OR ABUSIVE BEHAVIOR** — is defined as, but not limited to: unsportsmanlike tactics, such as using profanity or vulgarity, taunting, spitting on an opponent, ridiculing, pointing a finger, making obscene gestures, throwing gang signs, baiting of opponents, or inciting undesirable crowd reactions which results in ejection.
- E. **PHYSICAL ABUSE** — is defined as any physical act that results in ejection.
- F. **EVENT** — is defined as the time a visiting team or participant arrives at the site until the time the visiting team or participant leaves the site.
- G. **FOR WATER POLO: Game disqualification** — The official may issue a participant a disqualification which results in disqualification from that contest for overaggressive play or actions that are unacceptable within the spirit of the rules and are likely to bring the game into disrepute. All applications of the rule per the NCAA Rule Book.

*(Adopted: April 6, 2007; Effective: July 1, 2007)*

4.3.2 Where official playing rules and COA decorum rules differ, the most stringent rules shall be enforced.

#### **4.4 Punishment for Physically Assaulting Officials**

Physically assaulting or attempting to physically assault an official shall result in immediate ejection and the individual shall be disqualified from participation in California community college athletic activities for a period of sixty (60) months.

#### **4.5 Punishment for Leaving Bench Area**

Coaches or participants entering the field of play from the bench area in reaction to a confrontation shall be ejected and punished as outlined in Bylaw 4.3. If, in the opinion of the officials, a coach going onto the field of play was helpful to the officials in the effort to control players, the penalty against the coach may be waived.

#### **4.6 Punishment for Violation of the Tobacco and Substance Abuse Policy**

4.6.1 The use or possession of any form of tobacco, alcohol, or other controlled substances by any participant during California community college-sponsored athletic activity shall be punished by ejection.

4.6.2 Ejection for violation of Bylaw 4.6 shall be the same as those outlined in Bylaw 4.5.

#### **4.7 Reporting of Ejections**

4.7.1 Within 24 hours after a contest where there has been an ejection of a player or a participant, the coach of the team shall report the names and circumstances to the athletic director who, in turn, shall immediately inform the conference commissioner. Failure by a coach to report shall be penalized the same as in Bylaw 4.3 and 4.4. Failure of an athletic director to report may be referred to the conference commissioner for disciplinary action. Conference commissioners shall cause the report of ejections to be sent to the next team on the college's schedule.

4.7.2 Coaches or team attendants penalized by any of the above rules are prohibited from participation during a game only, not from carrying out assigned non-game responsibilities.

4.7.3 Each person participating in a California community college athletic event shall receive a copy of this decorum policy and provide a written acknowledgment of understanding.

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## Sports Information:

If your college does not have a sports information professional to assist you, the California Community College Sports Information Association (CCCSIA) has compiled the following to help you better serve your student athletes.

Prior to the start of each season, each coach should provide a *complete* roster (in column order: Number, Name, [first, then last], Position, Height, Weight, Year of Eligibility, Hometown, High School) to his/her college's sports information office or whoever handles sports information functions (public information, athletic secretary, athletic director, etc.), his/her sport's state statistician and the COA office. Updates should be sent as necessary.

The coach and his or her staff should also know who the local media are and have a directory (phone and fax numbers) of those media outlets. Results of each contest should be reported to the local media regardless of the outcome (win, lose, tie, rainout postponement). The coach is responsible for making sure adequate statistics are being kept on each contest and that a copy of those statistics can be provided to members of the media following each contest. Members of the California Community College Sports Information Association (CCCSIA) have adopted the NCAA standards for statistical reporting.

Coaches should also be willing to serve as ambassadors for their colleges and for the good of the entire community college athletic scene, working closely with their own sports information director, the opponent's sports information director, and the media covering the contest.

The CCCSIA was created in part to help provide direction in the practice of sports information. For other information on sports information responsibilities, questions on various functions of the sports information professionals, or training and instructions for individuals who will be handling sports information responsibilities, please contact a member of the CCCSIA Executive Board.

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