



Commission on Athletics

Baseball Guide

September 2007

BASEBALL

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POSTCONFERENCE COMPETITION

All rules and regulations set forth in this guide are subject to review and modification by the Commission on Athletics (COA).

1. BASEBALL

After conference/division representatives have been identified, there shall be a series of regional contests to provide the final four baseball teams which shall participate in a double-elimination tournament to decide the state championship college. Within this guide, postconference competition shall include: "Single-elimination Games" and "Regionals" as round 1, "Super Regionals" as round 2, and the "Final Four" as the State Championship. 10/21/05

2. CONFERENCE COMPETITION AND REPRESENTATION

- A. All conference competition, including any season-ending tournament, play-off, or tie-breaker, shall be completed no later than 12:00 midnight on the Saturday before the seeding meeting.
- B. It is the responsibility of the conference/division to determine its representatives to postconference competition.
- C. Games rained out during the first week of May can be made up. The seeding meeting will not be delayed. For seeding purposes, conference/division college placement will be identified by number (i.e., Golden Valley #1 and Golden Valley #2) until conference/division placement is defined.
- D. Conferences/divisions shall develop methods to break ties without additional contests.
- E. Each conference/division shall designate a head coach or other designee as its representative to all postconference competition seeding and planning meetings.

3. GENERAL GUIDELINES FOR POSTCONFERENCE COMPETITION (PC)

3.1. ON-SITE HOST ADMINISTRATORS FOR PC EVENTS (SEE COA BYLAW 6.12)

3.2. ON-SITE PROTEST COMMITTEES FOR PC EVENTS (SEE COA BYLAW 6.13)

- A. For postconference competition, the host college athletic director, or onsite administrator, or his/her designee shall be the Event Manager. The Event Manager for each postconference competition event shall identify a non-paid, three-person protest committee for each game of the tournament. Protest committees may include:
 1. CCCBCA Executive Committee Member
 2. Non-participating conference baseball coaches,
 3. Umpires association representatives,
 4. Conference commissioners, or
 5. Other individuals with a working knowledge of NCAA baseball rules and COA guidelines.

The CCCBCA Executive Committee member shall serve in an advisory capacity to the Event Manager for baseball-related issues.

3.3. FINANCIAL CONSIDERATIONS (SEE COA BYLAWS 6.8, 6.14, 6.15, AND 8.1.3)

3.4. PLAYING RULES (SEE COA BYLAW 4.)

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- A. All postconference competition shall be played under NCAA rules, unless otherwise amended with the approval of conferences, the Executive Director's office, and the COA.
 - B. At a postconference competition event, the COA Baseball Representative, after consultation, may impose additional penalties to event participants who are found to have violated appropriate Constitution behavior policy.

In addition to the COA Decorum Policy (COA Bylaw 4), the onsite Tournament Protest Committee shall be responsible for evaluating standards of behavior. When standards are considered to need attention, the Committee is empowered to interrupt any game or tournament proceeding to ensure adherence to appropriate standards.
 - C. The Rawlings R-100-CCC baseball shall be the official game ball for all regional and state tournament games.
 - D. If a postconference competition game is halted prior to completion, Rule 5, Section 8b, of the NCAA rule book shall apply.
 - E. The use of any form of tobacco, alcohol, and/or other controlled substance by any participant (student, faculty, staff, or official) during California community college-sponsored athletic activities is prohibited (see COA BYLAW 4).

3.5. OFFICIALS (SEE COA BYLAWS 6.8.4 AND 6.8.5.)

A. REGIONAL AND SUPER-REGIONAL EVENTS

- 1. Umpire pool assignments will be made by the CCCBCA President for his region and the CCCBCA Executive Committee member designee for the other region in consultation with the regional area umpire assignors. 10/21/05
- 2. Participating colleges shall be informed of the officials pool at least 48 hours prior to the game. Once informed, participating colleges shall have 24 hours to request a change in the officials pool. Coaches can only "ding" one (1) official from the pool.
- 3. There shall be three (3) officials assigned to single-elimination, regional, and super-regional games. The cost of tournament officials shall be paid for by the tournament budget. Host colleges or officials associations may provide additional officials at **no** cost to the tournament. 10/21/05

B. California Community College Baseball State Championship

- 1. The state championship event manager shall administer the assignment of and payment for officials.
- 2. State championship umpires shall be paid the base rate of umpires of the host conference plus \$10.00 per umpire per game.

3.6. REGIONAL, SUPER-REGIONAL, AND STATE CHAMPIONSHIP SITES

- A. Sites will be set by the COA Baseball Representative with input from the CCCBCA President, State Championship Event Manager, CCCBCA North and South Directors, and the Executive Director's office.
- B. Each college may apply to be a host site for a regional/super-regional tournament by fulfilling the criteria in this section.
- C. Assuming that all of the criteria of this section are met, regional/super-regional sites shall be awarded to the conference or college of the highest remaining seeded teams.
- D. Athletic directors of potential regional/super-regional sites shall submit proposed budgets by the seeding meeting (use the Proposed Budget Form, Appendix B of this guide). The form must be approved by the athletic director and submitted prior to or at the seeding meeting. Send both north

and south forms to the COA Baseball Representative; as well as north forms to the CCCBCA President; and south forms to the CCCBCA Southern California Director. Failure to do so will preclude those schools from hosting first regional/super-regional tournaments. 10/13/06

- E. Final super-regional site selection shall occur no later than 4:30PM on the Monday following the completion of regional games.
- F. The seeding committees shall discuss potential regional/super-regional sites as a part of the seeding meeting agenda.
- G. The highest seeded teams will have the first opportunity to host. Site director/athletic director must be involved. Proposals **must** state in explicit terms the ability to meet all of the following criteria:

Failure to meet the following criteria may preclude the college from being a host site at its next opportunity to host a regional/super-regional event. The college may appeal the decision to the CCCBCA Executive Committee. The CCCBCA Executive Committee will notify the COA Competition Committee of colleges not allowed to host.

1. Sites shall be planned to provide maximum income and minimum costs to host and participating colleges. This should include hotel availability, reduced rates (when possible), contact person, and all necessary phone numbers.
2. Where non-community college sites are selected, the cost of added administration, including needed insurance coverage, must be considered and included in the proposal.
3. There shall be ability to establish a gate and control ticket sales.
4. There shall be adequate seating. Adequate seating means a minimum of 300 seats for spectators.
5. Grounds shall be maintained to ensure optimal playing conditions. Fields must be prepared prior to each game.
6. Seating and fences shall provide spectator control, including outfield fence.
7. There shall be a visible working scoreboard and working public address system operated at each game.
8. There shall be restroom facilities immediately adjacent to the field.
9. Adequate batting practice facilities must be available for all teams. For regional tournaments, both teams will have on-the-field batting practice. For the super-regional round, the first game: both teams will hit on the field. The second game batting practice will be at an off site, unless it is a night game. On the second day, on-the-field batting practice will be available for the 10:00AM and 11:00AM games. On-the-field batting practice will be available for both teams on the third day of the super regional. If at any time during the super regional, a team chooses not to take batting practice, the team must inform the event manager in a timely manner. Batting practice is not permitted in the cages during a game.
10. Bull pens will be of the same quality for both teams in regional, super-regional, and state championship rounds. A minimum of two (2) maintained mounds, pitching rubbers and home plates will be available for both teams. Bull pens will be in close proximity to the respective dug outs and/or side of the field.
11. Availability of lights. This is not mandatory but it would eliminate the need for an alternate site and could increase revenue.
12. Dugouts must be able to accommodate a minimum of twenty-eight (28) people.
13. Availability of an alternate site that meets all of the above criteria including a site director and protest committee. What is the distance from your college? Would there be a rental fee and how much?

14. All game administration personnel as listed on the COA preliminary budget must be included for both playing sites.
 15. A college should indicate if it is able to host a regional tournament, but is unable to host a super-regional tournament.
 16. The host college must provide for each game:
 - a. An official scorekeeper who shall submit box scores for each game to the state statistician.
 - b. Ball shagger(s).
 - c. A scoreboard operator.
 - d. Public address announcer.
- H. The following arrangements will be provided at the host site and must not involve additional charges against the tournament fund:
1. Access to water and ice.
 2. Facilities for media personnel and scorekeepers (press box or designated area).
 3. Grounds maintenance equipment.
 4. Ability to contact and obtain emergency medical assistance.
- I. For regional and super-regional tournaments: concessions and souvenir program preparation, inventory, and sales are the responsibility of the host college. Any costs or profits that occur due to the administration of concessions and souvenir programs shall be that of the host college.
- J. The CCCBCA will provide t-shirts to be sold at regional/super-regional tournaments. It is the responsibility of the host college to make available the sales of t-shirts to the general public and participating colleges. Profits from t-shirt sales shall be returned to the CCCBCA President.

3.7. AWARDS (SEE COA BYLAW 7.2.)

Any additional awards may be ordered by the Tournament Committee at its expense and shall not be charged to the tournament budget. An MVP shall be chosen at the State Championship tournament by the Tournament Committee. The CCCBCA shall administer and pay for these awards.

3.8. FINANCE

- A. EVENT ADMINISTRATION, PAYMENT, AND REIMBURSEMENT (See COA Bylaws 6.8, 6.14, 6.15, and 8.1.)
- B. TRAINERS—(See COA Bylaw 9.)
- C. TICKET INFORMATION—Single-elimination, regional, super regional and state championship games are all postconference competition. Colleges are expected to do all within their power to derive income during postconference competition. Home colleges may use this income to defray costs of game administration. In addition, such income will be used to defray traveling team expenses in postconference competition. The following ticket information shall be used: 10/21/05
 1. The price of admission in all postconference competition games shall be a *minimum* of :
 - a. \$8.00 – All seats except 4/5/07
 - b. \$5.00 – All identified students, faculty, staff, senior citizens, and children under 12 years of age. 4/5/07
 - c. All-tournament tickets shall be sold at a minimum of \$12.00. Purchase of an all-tournament ticket entitles the bearer to see all games during that tournament.

2. PASSES

- a. The only passes honored for entry shall be regular press passes according to CCCBCA policies and current CCCBCA Membership Cards and COA Passes/Lifetime Passes.
- b. There shall be no other passes honored. **No student, parent, conference, or any other passes shall be accepted for these games.** It is important that this notice be publicized prior to each game. Game expenses must be defrayed.

3.9. PUBLICITY

- A. Official statistics will be distributed to the press following each game.
- B. Phones should be available for the use of the press on a collect or credit card basis only.
- C. Agencies wishing to sponsor television or radio broadcasts of games shall make arrangements with the event manager. There may be a fee for these productions. The Executive Director shall establish such fees.

Radio broadcasting facilities may be available at the game site. To broadcast, stations must request credentials, as per the above, and make their own arrangements for installation of lines.

3.10. POSTCONFERENCE COMPETITION ADMINISTRATORS

A. SINGLE-ELIMINATION GAME/REGIONAL/SUPER-REGIONAL EVENT MANAGERS

1. The home site college athletic director or his/her designee shall be the event manager.
2. Event managers shall follow the guidelines listed in this guide. They will be assisted by the State Championship Event Manager, CCCBCA President, and the Executive Director's office.
3. See Appendix B of this guide for directions on administration and preparation of budgets.

B. STATE CHAMPIONSHIP TOURNAMENT COMMITTEE

1. The State Championship Tournament Committee shall include:
 - a. State Championship Event Manager
 - b. CCCBCA President
 - c. COA Baseball Representative
 - d. CCCBCA Conference Representatives
 - e. Site Director to assist State Championship Event Manager
 - f. T-shirt Sales Director and Sellers
 - g. Tournament Public Information Director
 - h. Batting Practice Supervisor
 - i. Umpires Assignor
2. The State Championship Tournament Committee shall be responsible for assisting in tournament planning, arranging details, and helping to administer the tournament.

C. STATE CHAMPIONSHIP EVENT MANAGER

1. There shall be an event manager designated by the CCCBCA.
2. Event Manager responsibilities:
 - a. Serve as chairperson of the State Championship Tournament Committee which shall meet immediately following the super-regional tournaments.

- b. Arrange for all details relevant to the tournament site and assign CCCBCA members to assist in the completion of tournament administration.
 - c. Be responsible for all arrangements for the tournament in accordance with this guide.
 - d. Submit a proposed budget (see Appendix B of this guide) by February 1 and a final financial statement no later than 30 days following the event as required by the COA Constitution and Bylaws.
3. PRE-TOURNAMENT MEETING—The State Championship Event Manager shall set and administer a pre-tournament meeting of all coaches, assistant coaches, umpires-in-chief, and any other persons important to tournament play administration. The pre-tournament meeting shall cover the following topics:
- a. The tournament format, i.e., game times, sites, home/visitor format, etc.
 - b. Conduct of teams and coaches during the games.
 - c. Availability of reimbursement for travel and food costs.
 - d. Availability of trainer and medical personnel.
 - e. Admittance to games.
 - f. Failure to attend this meeting may result in financial penalty with regard to tournament reimbursement.
 - g. Failure to comply with the agreements of the pre-tournament meeting shall result in disciplinary action.

4. QUALIFIERS AND SEEDING PROCEDURES

4.1. FORMAT

There shall be a 36-team postconference competition format including 18 teams from the north and 18 teams from the south. 10/21/05

4.2. QUALIFIERS

All first-place conference/division teams and second-place finishers with a .500 or better record in conference/division and overall play, plus six (6) at-large teams from each region, shall be designated as participants. Second-place finishers with a record under .500 in either conference/division or overall play will only be considered as an at-large team. 10/21/05

4.3. SEEDING

- A. On the Sunday following the completion of conference competition, there shall be scheduled meetings in the north and south for the purposes of seeding conference/division representatives to regional and state championship events. When possible, the COA Baseball Representative and the Executive Director's representative shall attend the seeding meetings as resource people. 10/21/05
- B. Each conference/division shall provide one (1) elected voting representative at the appropriate seeding meeting. A representative who is in his last year may be accompanied by the representative elect, who will serve as an observer. Attendance at the seeding meeting shall be limited to only the elected conference/division representatives. The CCCBCA president and State Championship Event Manager or their designees shall chair their appropriate seeding meetings. It is the responsibility of each representative to be familiar with the teams to be seeded from the entire region, to include non-conference results with emphasis on his conference/division. 10/13/06
- C. As a first order of business, each conference/division shall present its conference/division teams in order of conference/division finish. The Seeding Committee shall not in any way change the order of

colleges as they are presented. The order shall be noted and kept by the meeting chair. Conference/division seeding representatives shall follow their conference's/division's team placement. 10/21/05

All seeding votes shall be by written, open ballot. Representatives may vote for their own conference's/division's colleges. Ballots shall then be presented by each conference/division representative and totaled on a chalkboard or overhead projector in order to complete the correct seeding order.

Each Seeding Committee shall seed its region's top 18 teams (teams 1 through 18). The top seeded team shall be number 1, the lowest seeded team shall be number 18. All seeding votes shall be identified by conferences/divisions on a written ballot using a "1=high/18=low" scale. Each conference/division ballot shall be totaled at the meeting on a chalkboard or an overhead projector.

To facilitate the seeding process, the following criteria will rank teams from top to bottom in Northern and Southern California: 10/21/05 & 10/13/06

- Rating Percentage Index (RPI)
- Overall record
- Record against the top 50 percent RPI-ranked teams using point totals
- Road record against the top 50 percent RPI-ranked teams using point totals
- Strength of a conference/division by using a non-conference winning percentage

Potential playoff teams' rankings in these five (5) criteria will be added and put in rank order.

Other criteria to consider that may change a team's ranked order are:

- Team's accomplishments throughout the season
- Team's record against the bottom 50 percent RPI-ranked teams using point totals
- Team's road record against the bottom 50 percent RPI-ranked teams using point totals
- Head-to-head competition (two (2) or more meetings except in conference/division play)

D. Using the procedures described in item C, the Seeding Committee will proceed in the order provided below:

1. Select the at-large teams utilizing seeding procedures as follows:
 - a. Representatives shall nominate their conference's/division's third-ranked team or second-ranked team with a sub .500 conference/division record. Discussion may follow the nomination.
 - b. After nominations, there shall be a written, open ballot to select one (1) at-large team.
 - c. After the first at-large team is selected, the conference/division whose team is selected may nominate its next highest ranked team.
 - d. This process shall be repeated until all at-large berths are filled.
2. In each region, seed the 18 teams as follows: 10/21/05
 - a. Conference champions shall be seeded no lower than the top eight (8). 10/13/06
 - b. Select the two (2) non-conference champions to be seeded in the top eight (8) using the same process in which the at-large teams are selected. 10/13/06

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- c. Seed teams in the following order: 10/13/06
1. Seed teams 1-8
 2. Seed teams 9-18
- E. Where ties occur in the seeding process, the following tie-breaking procedures shall be used in the order listed below until the tie is broken. The Seeding Committee shall:
1. Vote again considering only those teams which are tied.
 2. Compare the tied teams' results of head-to-head competition.
 3. Compare the results of the tied teams' competition with common opponents. 10/13/06
 4. Seed the college with the higher final conference/division standing.
 5. Seed the college with the higher conference/division won-loss record.
 6. Seed the college with the higher overall won-loss record.
 7. Administer a coin toss to break the tie.
- F. The Seeding Committee shall establish single-elimination/regional games according to the following guidelines: 10/21/05
1. Whenever possible, colleges from the same conference shall not play each other in the single-elimination/regional games (round 1). Only seeds 15 through 18 shall be adjusted for the single-elimination games.
 2. Seeds will be adjusted up or down by no more than one spot until colleges from the same conference/division do not play each other in the first game of the regional tournament.
 3. In order to reduce expense, travel, lodging, and to enhance competition, the Seeding Committee may adjust the first round games by moving seeding match-ups not more than one (1) spot up or down.
 4. All colleges will maintain their seeded order when advancing to the regional, super-regional, and state championship rounds. The lowest remaining seed will be the eighth (8th) seed. The highest remaining seed will be the first (1st) seed and the others filling the seed positions in similar fashion.
- G. Results of the seeding process shall be available for press release at the conclusion of the seeding meeting.

5. TOURNAMENT FORMAT

5.1. TOURNAMENT DETAILS

A. ALL POSTCONFERENCE COMPETITION GAMES:

All games will be played to completion following the original tournament format. 10/13/06

1. Rained-out/postponed games will be completed on the same day (field conditions permitting) or the following day.
2. The following two (2) scenarios are designed to clarify a team having to play more than two (2) games in one (1) day and refers only to the number of games played in one (1) day. (See NCAA Rulebook, Rule 5, Section 8, items a and b.)
 - a. A game halted *prior* to five (5) innings that is later completed shall be considered a full game for completion purposes and *will* count as part of the two (2) games on the day of completion.
 - b. A game halted *after* five (5) innings will *not* count as part of a team's two (2) games on the day of completion.

B. SINGLE-ELIMINATION GAMES

Single-elimination games shall be hosted by the higher seeded colleges on the Tuesday following the Sunday seeding meeting, after the end of conference play. The games shall begin at 2:00PM and include onsite batting practice. Seed 18 shall play at seed 15, and seed 17 shall play at seed 16.

10/21/05

C. REGIONAL COMPETITION

Regional competition shall be best two-out-of-three games. Host sites shall be offered to the highest seeded colleges which meet the criteria established in this guide.

1. Game times for Saturday will be 1:00PM. The first game on Sunday will be played at 11:AM. If a second game is necessary, it will start 30 minutes after the conclusion of the 11:00AM game.

If it is Mother's Day weekend, then the first game will be at 3:00PM on Friday with games being played on Saturday at 11:00AM and 30 minutes after the conclusion of that game if necessary.

10/13/06

2. If lighting is approved by the CCCBCA President or designee, the State Championship Tournament game schedule for lighted games (5.1.C.1 of this guide) shall be followed with games being played on Friday, Saturday, and Sunday.
3. There shall be onsite batting practice during the regional tournaments. If onsite is not available, there shall be offsite batting practice.
4. Home team: The home team shall be the host college for games 1 and 3.

D. SUPER-REGIONAL COMPETITION

After the completion of the regional tournaments, super-regional sites shall be offered to the highest seeded colleges which meet the facility criteria established in this guide in section 3.6.

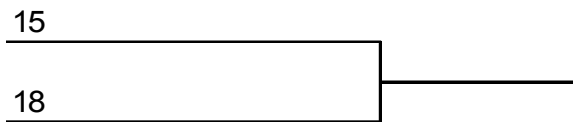
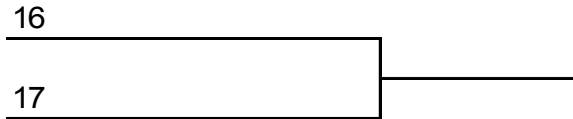
All super-regional tournaments shall be:

1. Double-elimination, three (3)-day tournaments placed at designated sites of participating colleges. Host sites shall be offered to the highest seeded colleges which meet the criteria established in this guide.
2. Date: Friday/Saturday/Sunday of the third weekend in May.
3. Game times:
 - a. Friday—Host Site: First game shall begin at 11:00AM, the second game shall begin at 3:00PM.
 - b. Saturday—Host Site: First game shall begin at 11:00AM, the second game shall begin at 3:00pm. Offsite: The offsite game shall begin at 10:00AM.
 - c. Sunday—Host Site: Game will begin at 11:00AM with a seventh (7th) game 30 minutes following the completion of the 11:00AM game, if needed.

Baseball Regional Tournaments

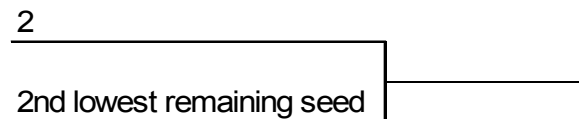
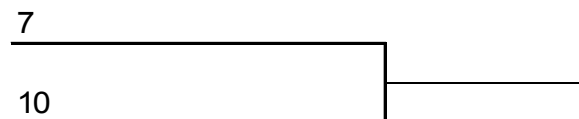
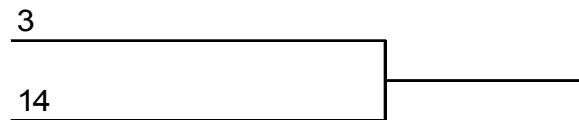
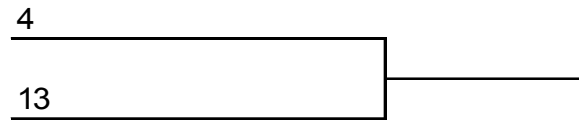
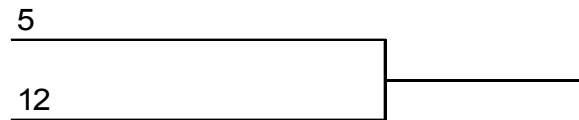
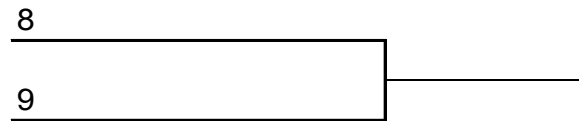
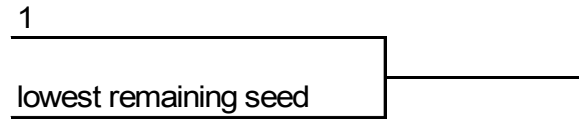
(Single elimination)

Single-elimination Game



(Best two-out-of-three games)

ROUND 1

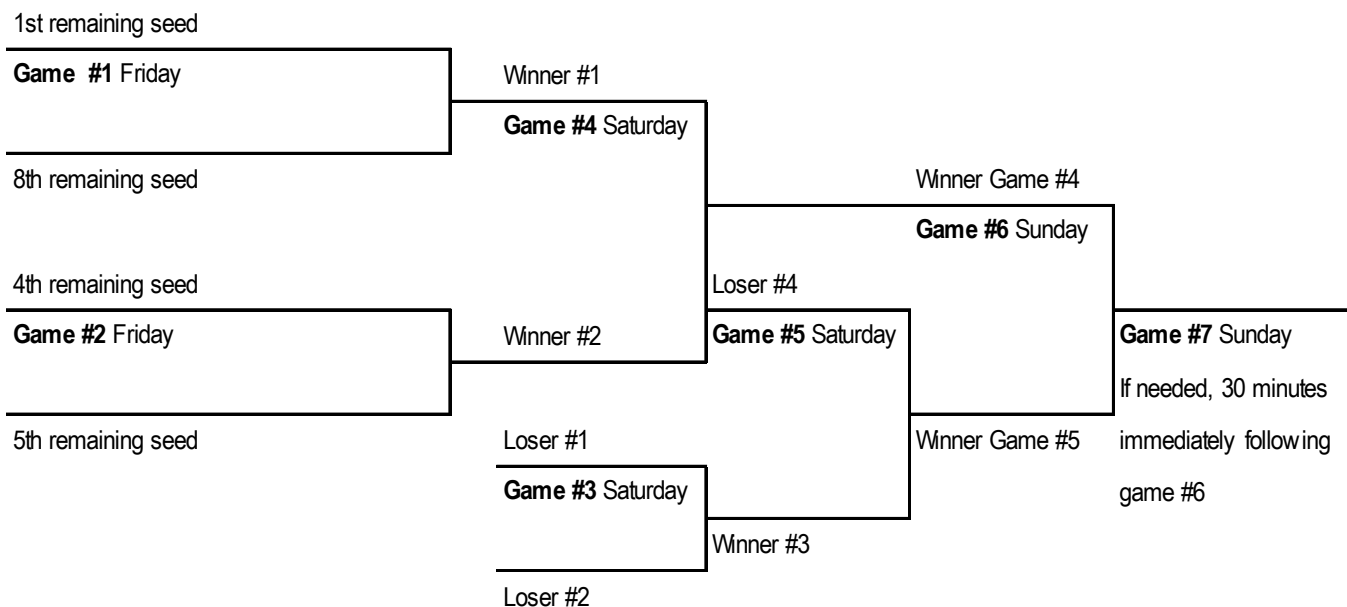


Baseball Super Regional Tournaments

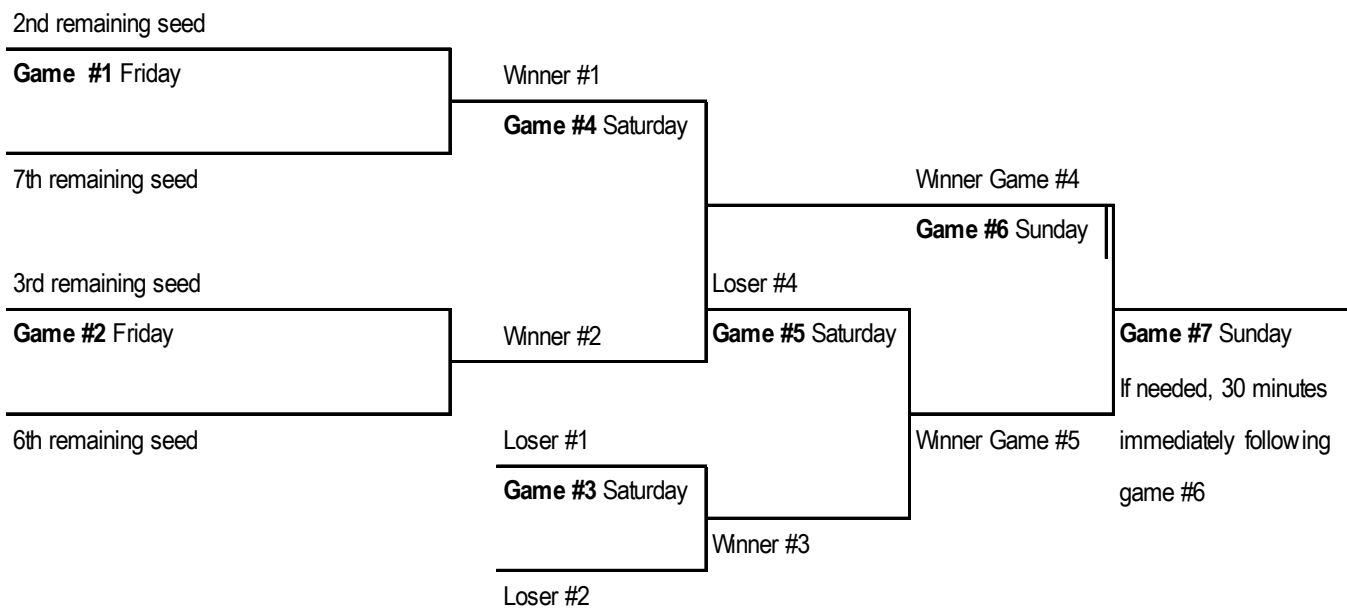
Double Elimination

Two sites (A, and B) in each region (north and south)

SITE A:



SITE B:



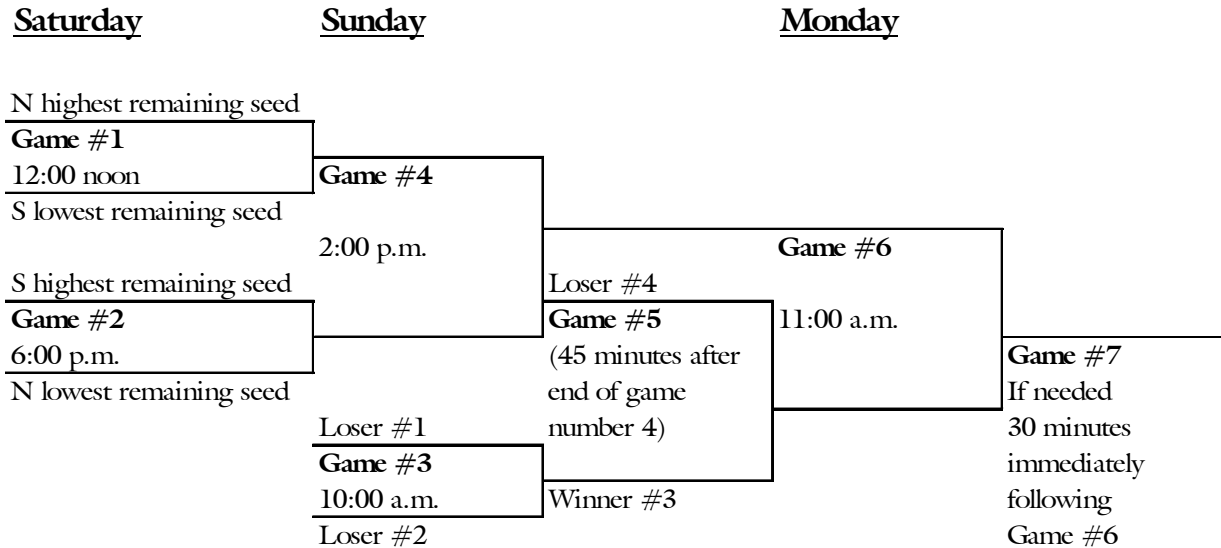
Final Four Tournament

Double Elimination

Saturday, Sunday, and Monday of Memorial Day Weekend

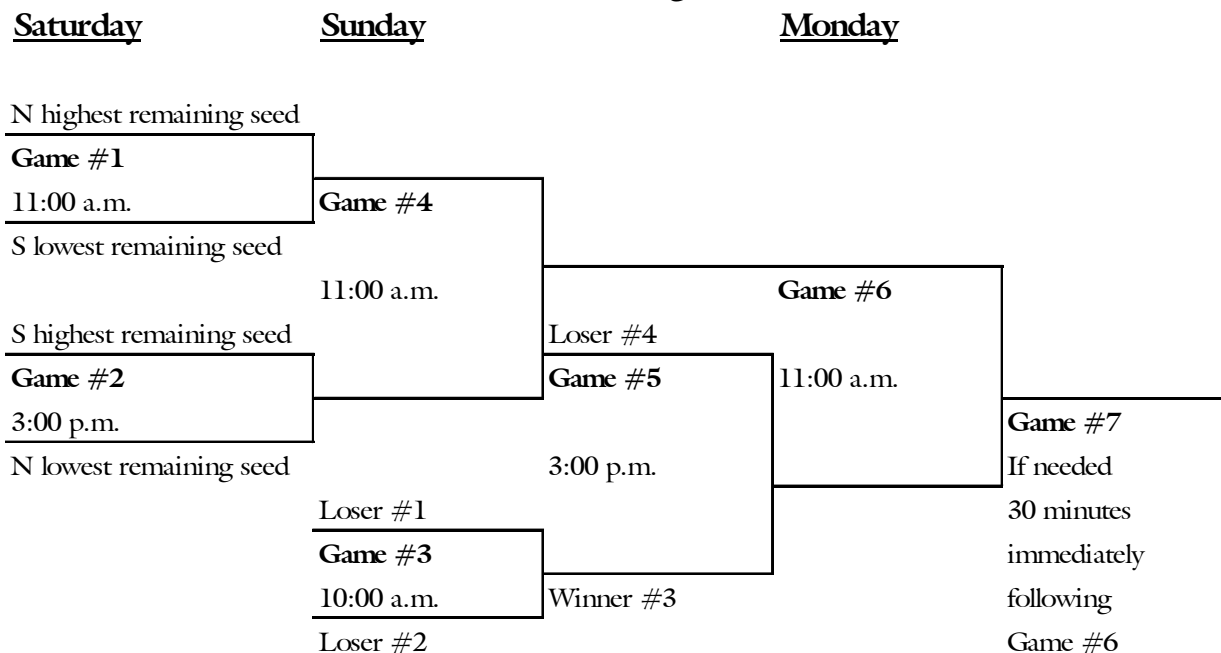
On even-numbered years, the South's number 1 seed plays the first game.*
 On odd-numbered years, the North's number 1 seed plays the first game.*

With Lights:



*Exception: If host conference is involved in the tournament, it will play the later game on Saturday. 10/13/06

Without Lights



*Exception: If host conference is involved in the tournament, it will play the later game on Saturday. 10/13/06

5.2. TOURNAMENT RULES AND GUIDELINES

A. Code of Conduct for Games

1. In the regional tournament, host teams shall have their choice of dugouts. In the super-regional tournament, home teams shall occupy the 3rd base dugout.
2. Only uniformed players and coaches, assigned trainer(s), scorekeeper, and bat boys/ girls shall be allowed in the dugout and bullpen areas.
3. Players must remain in the dugout at all times, except when on deck or assigned to the bullpen area.
4. All baseball gear (bats, gloves, balls, etc.) will be housed in the dugout and will not appear on the steps or any area surrounding the dugout.
5. Players shall not argue with an umpire's decision. Only *one* coach may discuss a disputed play with an umpire.
6. Players and coaches shall refrain from abusive language towards opposing players, umpires, or fans. Excessive verbal abuse by any player or coach will be cause for ejection from the game. (See COA Decorum Policy, Bylaw 4.)

B. Pre-game Time Schedule

1. The following time schedule shall be followed at all postconference competition games. The designated times for batting practice are to be used only if there are facilities and agreements by both colleges that this activity may take place.
 - a. 30 minutes: Home team batting practice
 - b. 30 minutes: Visiting team batting practice
 - c. 10 minutes: Home team pre-game infield and outfield
 - d. 10 minutes: Visiting team pre-game infield and outfield
 - e. 20 minutes: Field preparation
 - f. 10 minutes: Announcement of teams (single games and first and last day of tournament only)
 - g. 4 minutes: Home plate meeting of coaches and umpires
 - h. 1 minute: Home team takes field
 - i. 4 minutes: National Anthem
 - j. 1 minute: First pitch of the game

The following is an example of a pre-game time schedule for a 2:00PM game.

12:15 - 12:45:	Home team batting practice
12:45 - 1:15:	Visiting team batting practice
1:20 - 1:30:	Home team pre-game infield and outfield
1:30 - 1:40:	Visiting team pre-game infield and outfield
1:40 - 1:55:	Field preparation
1:45 - 1:53:	Announcement of teams (single games and first and last day of tournament only)
1:53 - 1:55:	Home plate meeting of coaches and umpires
1:55:	Home team takes field
1:56:	National Anthem
2:00:	First pitch of the game

2. During the team announcement, players shall line up on the baseline nearest their dugout. Once both teams have been announced, both teams will return to their dugouts, and the home team shall immediately take the field. The National Anthem shall be played as soon as the home team players are on the field. Players in both dugouts shall stand in front of their dugout during the playing of the National Anthem. Hats shall not be worn during the National Anthem.

C. Game Procedures 10/13/06

1. At the start of the game, pitchers shall be allowed ten (10) warm-up pitches. This rule shall also be in effect for relief pitchers entering games.
2. Between innings, pitchers shall be allowed six (6) warm-up pitches.
3. Teams shall be encouraged to hustle on and off the field.

D. Home Team/Visiting Team Designation During the Regional and State Championship Tournaments.

1. For games #1 and #2, the home team shall be the highest seeded team.
2. The home team shall have the 3rd base dugout.
3. For games #3 and #4, teams shall reverse their home/visitor role from the previous day. If both teams were home or visitors, then the team with the highest seed shall be the home team.
4. For games #5 and #6, the following criteria shall apply in rank order:
 - a. If the game is a rematch of the two (2) teams, the home team/visiting team designation shall be the reverse of the first game they played.
 - b. If a team has not yet been a home or visiting team, it shall assume the role that applies.
 - c. If "b" does not apply, the team with the fewest home/visiting team games between the two (2) teams will be home or visitor.
 - d. If a, b, or c does not apply, then the team with the highest seed shall be the home team.
5. For game #7, reverse from game #6.

5.3. BUDGET (SEE COA BYLAWS 6.8, 6.14, 6.15, AND 8.1.)

Excerpted from the COA Constitution and Bylaws, Bylaw 4:

4.3 Decorum

4.3.1 Decorum at California community college events is the responsibility of all participants. For the purpose of this policy, the following definitions apply:

- A. PARTICIPANT — is a player, coach, team member, team attendant, official, or college staff member.
- B. DISQUALIFICATION — is removal from an event for an accumulation of personal or technical fouls, yellow cards, etc. and is not under the jurisdiction of this policy, but are covered by the rules of the sport.
- C. EJECTION — is defined as the immediate removal from further participation in an event as a result of abusive, verbal or physical behavior.
 1. First Offense: In addition to immediate ejection from the contest, the individual shall be suspended from the following contest. Each ejection shall be reviewed by the conference commissioner to determine if the ejection is a “strike” and covered by this policy.
 2. All ejections shall be treated as first offenses unless a previous “strike” has been declared by the conference commissioner.
 3. Second “strike” (same Individual): In addition to immediate ejection from the contest, the individual shall be suspended from all remaining contests including PC.

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4. Determination of whether or not an ejection is a “strike” may only be appealed to the conference appeals board. A decision by the conference appeals board is final.
- D. VERBAL OR ABUSIVE BEHAVIOR — is defined as, but not limited to: unsportsmanlike tactics, such as using profanity or vulgarity, taunting, spitting on an opponent, ridiculing, pointing a finger, making obscene gestures, throwing gang signs, baiting of opponents, or inciting undesirable crowd reactions which results in ejection.
- E. PHYSICAL ABUSE — is defined as any physical act that results in ejection.
- F. EVENT — is defined as the time a visiting team or participant arrives at the site until the time the visiting team or participant leaves the site.
- G. FOR WATER POLO: Game disqualification — The official may issue a participant a disqualification which results in disqualification from that contest for overaggressive play or actions that are unacceptable within the spirit of the rules and are likely to bring the game into disrepute. All applications of the rule per the NCAA Rule Book.

(Adopted: April 6, 2007; Effective: July 1, 2007)

4.3.2 Where official playing rules and COA decorum rules differ, the most stringent rules shall be enforced.

4.4 Punishment for Physically Assaulting Officials

Physically assaulting or attempting to physically assault an official shall result in immediate ejection and the individual shall be disqualified from participation in California community college athletic activities for a period of sixty (60) months.

4.5 Punishment for Leaving Bench Area

Coaches or participants entering the field of play from the bench area in reaction to a confrontation shall be ejected and punished as outlined in Bylaw 4.3. If, in the opinion of the officials, a coach going onto the field of play was helpful to the officials in the effort to control players, the penalty against the coach may be waived.

4.6 Punishment for Violation of the Tobacco and Substance Abuse Policy

4.6.1 The use or possession of any form of tobacco, alcohol, or other controlled substances by any participant during California community college-sponsored athletic activity shall be punished by ejection.

4.6.2 Ejection for violation of Bylaw 4.6 shall be the same as those outlined in Bylaw 4.5.

4.7 Reporting of Ejections

4.7.1 Within 24 hours after a contest where there has been an ejection of a player or a participant, the coach of the team shall report the names and circumstances to the athletic director who, in turn, shall immediately inform the conference commissioner. Failure by a coach to report shall be penalized the same as in Bylaw 4.3 and 4.4. Failure of an athletic director to report may be referred to the conference commissioner for disciplinary action. Conference commissioners shall cause the report of ejections to be sent to the next team on the college's schedule.

4.7.2 Coaches or team attendants penalized by any of the above rules are prohibited from participation during a game only, not from carrying out assigned non game responsibilities.

4.7.3 Each person participating in a California community college athletic event shall receive a copy of this decorum policy and provide a written acknowledgment of understanding.

Sports Information:

If your college does not have a sports information professional to assist you, the California Community College Sports Information Association (CCCSIA) has compiled the following to help you better serve your student athletes.

Prior to the start of each season, each coach should provide a *complete* roster (in column order: Number, Name, [first, then last], Position, Height, Weight, Year of Eligibility, Hometown, High School) to his/her college's sports information office or whoever handles sports information functions (public information, athletic secretary, athletic director, etc.), his/her sport's state statistician and the COA office. Updates should be sent as necessary.

The coach and his or her staff should also know who the local media are and have a directory (phone and fax numbers) of those media outlets. Results of each contest should be reported to the local media regardless of the outcome (win, lose, tie, rainout postponement). The coach is responsible for making sure adequate statistics are being kept on each contest and that a copy of those statistics can be provided to members of the media following each contest. Members of the California Community College Sports Information Association (CCCSIA) have adopted the NCAA standards for statistical reporting.

Coaches should also be willing to serve as ambassadors for their colleges and for the good of the entire community college athletic scene, working closely with their own sports information director, the opponent's sports information director, and the media covering the contest.

The CCCSIA was created in part to help provide direction in the practice of sports information. For other information on sports information responsibilities, questions on various functions of the sports information professionals, or training and instructions for individuals who will be handling sports information responsibilities, please contact a member of the CCCSIA Executive Board.

CCCSIA EXECUTIVE BOARD:

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