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## BYLAW 7

### Awards and Recognitions

#### 7.1 Awards Program

The COA has approved an awards program which augments the intercollegiate athletic program. This activity is designed to honor those who have reached the highest levels of achievement in COA-sponsored activities. This program shall be specifically identified through:

- A. Authorized official awards given to participants in PC.
- B. Membership in the Scholar Athlete Award category.
- C. Membership in the Scholar Team Award category.
- D. Membership in the Sports Hall of Fame.
- E. Membership in the All State Academic Team category.

#### 7.2 Awards Vendor and Service Contract

7.2.1 The Awards Committee will select a vendor to supply awards to be used in conjunction with PC. Contracts will normally be issued for a three (3)- year period subject to review by each party on an annual basis. The review will include an evaluation of standards of quality and timeliness of delivery on the part of the vendor. The vendor may similarly review the terms of the contract. By mutual agreement, the contract may be amended.

7.2.2 The awards vendor will provide medals and trophies that meet the specifications of the Awards Committee.

7.2.3 As directed by the COA Board and MC, the Office of the COA Executive Director shall:

- A. Establish the place, date, and responsible event manager for each sport involved in PC. This information shall be forwarded to the award vendor in order to facilitate timely delivery of awards to the site of the competition.
  - 1. This notification shall include the name of the event manager, the address, and the date the awards are needed.
  - 2. In general, the list of fall and spring sports sites should be submitted to the vendor approximately four (4) months prior to the event.
- B. Payment for awards will be within 30 days of receipt of invoice by the Office of the COA Executive Director.

## 7.2.4

Authorized awards for COA-sponsored regional championships and bowl games are listed on the following chart:

## A. Baseball Men

4 Trophies 1<sup>st</sup> place team in each region

## B. Cross Country M&amp;W

3 Trophies 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> place teams  
 7 Medals 1<sup>st</sup> place team  
 7 Medals 2<sup>nd</sup> place team  
 14 Medals 1<sup>st</sup> through 14<sup>th</sup> place individuals

## C. Golf M&amp;W

3 Trophies 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> place teams  
 6 Medals 1<sup>st</sup> place team  
 6 Medals 2<sup>nd</sup> place team  
 6 Medals low, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, low medallists

## D. Football

1 Trophy winning team  
 80 Medals winning team  
 80 Medals participating team

## E. Tennis M&amp;W

4 sets each of the following:

1 Medal singles champion  
 1 Medal singles finalist  
 2 Medals singles semi-finalist  
 2 Medals doubles champion  
 2 Medals doubles finalist  
 4 Medals doubles semi-finalist

## F. Track &amp; Field M

3 Trophies 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> place teams  
 108 Medals 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> place finishers:  
 3000-meter steeplechase hammer throw  
 1500 meter run long jump  
 110 meter hurdles shot put  
 400-meter dash pole vault  
 100-meter dash javelin  
 800 meter run triple jump  
 400-meter hurdles discus  
 200-meter dash high jump  
 10,000 meter run decathlon  
 5000 meter run  
 1600-meter relay  
 400-meter relay

G. Track & Field W

3 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> place teams
108 Medals	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> place finishers:
1500 meter run	long jump
110 meter hurdles	shot put
400-meter dash	pole vault
100-meter dash	javelin
800 meter run	triple jump
400-meter hurdles	discus
200-meter dash	high jump
10,000 meter run	heptathlon
5000 meter run	hammer throw
1600-meter relay	heptathlon
400-meter relay	
3000 meter steeplechase	

H. Water Polo

2 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> place
18 Medals	1 <sup>st</sup> place team
18 Medals	2 <sup>nd</sup> place team

I. Wrestling

3 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> place teams
60 Medals	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> place in each weight class

7.2.5

Authorized awards for COA-sponsored state championships are listed on the following chart:

A. Individual Badminton

1 Medal	singles champion
1 Medal	singles finalist
2 Medals	singles semi-finalist
2 Medals	doubles champions
2 Medals	doubles finalists
4 Medals	doubles semi-finalists

B. Dual Team Badminton

2 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> place teams
8 Medals	1 <sup>st</sup> place team
8 Medals	2 <sup>nd</sup> place team

C. Baseball

2 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> place teams
28 Medals	1 <sup>st</sup> place team
28 Medals	2 <sup>nd</sup> place team

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D. Basketball M&W

2 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> place teams
15 Medals	1 <sup>st</sup> place team
15 Medals	2 <sup>nd</sup> place team

E. Cross Country

3 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> place teams
7 Medals	1 <sup>st</sup> place team
7 Medals	2 <sup>nd</sup> place team
14 Medals	1 <sup>st</sup> through 14 <sup>th</sup> place individuals

F. Football

2 Trophies	winning team, participating team
80 Medals	winning team
80 Medals	participating team

G. Golf M&W

3 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> place teams
6 Medals	1 <sup>st</sup> place team
6 Medals	2 <sup>nd</sup> place team
6 Medals	low 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> low medallists

H. Soccer M&W

2 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> place teams
25 Medals	1 <sup>st</sup> place team
25 Medals	2 <sup>nd</sup> place team

I. Softball

2 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> place teams
21 Medals	1 <sup>st</sup> place team
21 Medals	2 <sup>nd</sup> place team

J. Swimming & Diving M

3 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> place teams
140 Medals	
50 free	200 ind medley
100 free	400 ind medley
200 free	400 medley relay
500 free	400 free relay
1650 free	800 free relay
100 back	200 medley relay
200 back	200 free relay
100 fly	3 meter dive
200 fly	1 meter dive
100 breast	
200 breast	

K. Swimming & Diving W

3 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> place teams
120 Medals	
50 free	100 ind medley
100 free	200 ind medley
200 free	200 free relay
500 free	400 free relay
50 back	200 medley relay
100 back	400 medley relay
50 fly	3 meter dive
100 fly	1 meter dive
50 breast	
100 breast	

L. Individual Tennis

1 Medal	singles champion
1 Medal	singles finalists
2 Medals	singles semi-finalist
2 Medals	doubles champion
2 Medals	doubles finalists
4 Medals	doubles semi-finalist

M. Dual Team Tennis

2 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> place teams
7 Medals	1 <sup>st</sup> place team
7 Medals	2 <sup>nd</sup> place team

N. Track & Field M

3 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> place teams
108 Medals	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> place finishers:
3000 meter steeplechase	hammer throw
1500 meter run	long jump
110 meter hurdles	shot put
400-meter dash	pole vault
100-meter dash	javelin
800 meter run	triple jump
400-meter hurdles	discuss
200-meter dash	high jump
10,000 meter run	decathlon
5000 meter run	
1600-meter relay	
400-meter relay	

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O. Track & Field W

3 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> place teams
108 Medals	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> place finishers:
1500 meter run	long jump
110 meter hurdles	shot put
400-meter dash	pole vault
100-meter dash	javelin
800 meter run	triple jump
400-meter hurdles	discuss
200-meter dash	high jump
10,000 meter run	heptathlon
5000 meter run	hammer throw
1600-meter relay	
400-meter relay	
3000 meter run	

P. Volleyball M&W

2 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> place teams
15 Medals	1 <sup>st</sup> place team
15 Medals	2 <sup>nd</sup> place team

Q. Water Polo

2 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> place teams
18 Medals	1 <sup>st</sup> place team
18 Medals	2 <sup>nd</sup> place team

R. Wrestling

3 Trophies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> place teams
60 Medals	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> place by weight class

7.2.6 Any sport activity awards other than the COA-approved awards listed in the previous charts are to be administered and paid for by each sport coaches association or bowl game sponsor. PC event budgets shall not use entry fee funds to pay for special awards.

7.2.7 During COA-approved state championship events and bowl games, most valuable participant, all-tournament team, and individual awards may be presented. Sport Coaches Associations will establish guidelines for the administration of such awards. Awards in this section must be previously approved by the MC and the COA sport representative. The total value of any and all awards presented shall not exceed \$150 per individual from the awarding college, conference, coaches association, or state sponsor.

7.2.8 Sport coaches associations or bowl game sponsors may administer a special event in conjunction with PC activities. Such events must have prior approval by the MC, COA sport representative, the event host college, and the Executive Director.

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## 7.3 Pepsi Scholar Athlete Award

### 7.3.1 Scholar Athlete Award Criteria

- A. **SCHOLARSHIP** - The candidate must have excelled academically with a cumulative grade point average (for all postsecondary work starting with the first season of competition in collegiate sports) of 3.5 or above on a 4.0 scale in at least 36-semester or 58-quarter units of postsecondary credit.
- B. **PARTICIPATION** - The candidate must demonstrate outstanding citizenship characteristics. These may be illustrated by the candidate's activity in athletic leadership, the holding of a student body office, or by participating in college and community activities that have goals of good citizenship. Candidates shall conduct themselves in a manner that will bring credit to the student, the institution, intercollegiate athletics, and the California community colleges.
- C. **ATHLETICS** - The candidate must have participated in at least two (2) seasons of sport at a California community college. Multi-sport student athletes are eligible in each sport of participation.
- D. **RECOMMENDATION** - The candidate must have three (3) strong recommendations from a California community college or from persons with knowledge of the candidate's qualifications (one including the athletic participation records/honors).

### 7.3.2 Selection of Scholar Athlete Nominees Procedures

Colleges of students nominated for the Scholar Athlete Award must complete the following requirements:

- A. Submit FORM S, Scholar Athlete Award Nomination, which has been completed by the student and the college.
- B. Submit the nominee's final transcripts of all postsecondary work.
- C. Submit a minimum of three (3) letters of recommendation on behalf of the student. At least two (2) of the three (3) letters must be from college faculty or administration that represent different institutional divisions. One (1) letter must include a summary of the nominee's athletic participation records within the recommendation letter.
- D. Nominations shall meet the following time schedule:
  - 1. October 1 - College nominees must be to the conference commissioner's office.
  - 2. October 15 - Conference nominees must be to the Office of the COA Executive Director including the following:
    - a. The nominee's final spring semester transcripts.
    - b. A summary of all the nominee's athletic records, including most recent spring accomplishments.

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3. State awards will be announced prior to March 1 of each year.

4. Awards will be presented at the COA Annual Convention.

7.3.3 The Scholar Athlete Award criteria shall be evaluated by all selection committees using the following weighted standards:

A. SCHOLARSHIP: 40 percent

B. PARTICIPATION (in activities other than intercollegiate athletics that demonstrate good citizenship while enrolled in the community college): 15 percent

C. RECOMMENDATIONS: 15 percent

D. ATHLETICS: 30 percent

7.3.4 COLLEGE SCHOLAR ATHLETE AWARD — Each college will nominate students as candidates for their Conference Scholar Athlete Award. By being placed in nomination, the student shall automatically be the recipient of the College Scholar Athlete Award. The college nomination procedure shall be as follows:

A. Nominations shall be open to all student athletes who meet the criteria for the Scholar Athlete Award.

B. The college screening committee of three (3) people shall consist of the college voting representatives to the conference as defined in Article 5.3.3.

C. One (1) female and one (1) male nominee shall be selected as the college nominee to the conference. The names of the nominees shall be forwarded with the necessary materials to the conference commissioners by October 1 of each year.

7.3.5 CONFERENCE SCHOLAR ATHLETE AWARD

A. Each conference shall nominate candidates for this award. Nominees who have participated in football only conferences shall be considered by the colleges' all sport conference for the award.

B. Conferences shall designate a Scholar Athlete Award screening committee of six (6) people, made up of two (2) representatives from each category and identified in Bylaw 5.3.3. The conference committee shall represent as many conference colleges as possible.

C. Conferences with fewer than twelve (12) member colleges shall nominate one (1) female and one (1) male scholar athlete to represent the conference for statewide consideration. Conferences with twelve (12) or more colleges shall nominate two (2) female and two (2) male scholar athletes to represent the conference for statewide consideration to be forwarded to the Executive Director by October 15 of each year.

D. Conference nominees shall include final spring semester transcripts and a summary of the nominee's spring activities and accomplishments.

7.3.6 STATE SCHOLAR ATHLETE AWARD—The Awards Committee shall select one (1) female and one (1) male as State Scholar Athlete Award winners.

- A. At each step in the selection process, nominees shall be appropriately honored for their achievement as college, conference, and state scholar athletes.
- B. A State Scholar Athlete Honor Roll has been established to include and recognize all conference nominees for the State Scholar Athlete Award. This Honor Roll is kept and updated yearly by the Office of the COA Executive Director.
- C. Appropriate awards emblematic of the high stature of this achievement shall be presented to the winners of the State Scholar Athlete Award.

7.3.7 SCHOLAR TEAM AWARD

7.3.7.1 SCHOLAR TEAM AWARD CRITERIA

- A. SCHOLARSHIP: 80 points maximum. To qualify, all team members listed on Form 3 who have completed and used a season of sport, must have excelled academically with a total team GPA of 3.0 on a 4.0 scale. To be eligible for the award, 80 percent of the team members on the final Form 3 must have completed 12 or more units (full-time student status) for the semester.
- B. ATHLETICS: 20 points maximum. The team shall have completed the season of sport and shall have demonstrated better than average accomplishments in intercollegiate athletic competition.
- C. RECOMMENDATION: The team shall have a strong written recommendation from its college personnel of choice.

7.3.7.2 SELECTION OF SCHOLAR TEAM AWARD NOMINEES PROCEDURES

- A. A FORM T, Scholar Team Award Nomination, shall be completed and certified by the college athletic administrator.
- B. Nominations shall be submitted from the college to the conference commissioner by:

FALL SPORTS, INCLUDING BASKETBALL—the last Friday in March

SPRING SPORTS, EXCEPT BASKETBALL—October 1

Conferences shall review nominations for accuracy and select one team per sport to be forwarded to the COA Executive Director by:

FALL SPORTS, INCLUDING BASKETBALL—the second Friday in April

SPRING SPORTS, EXCEPT BASKETBALL—October 15

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- C. Team and student athlete grade point average (GPA) shall be totaled by using the results of all course work records for each athlete during the semester/quarter of that sport participation. No summer semester course records past the completion of the season of sport shall be used.
- D. The application shall include the units attempted, grade points, and cumulative GPA for *each* team member during that sport season. List all team members completing and using a season of sport participation as on FORM 3. List participants in descending GPA order.
1. Verify that 80 percent of all athletes listed on the final Form 3 completed by semester in a full-time status (minimum of 12 units completed). The team GPA will be calculated by dividing the team total grade points by the team total units; i.e., ten (10) participants:  $360 \text{ grade points} \div 120 \text{ units attempted} = 3.0 \text{ TEAM GPA}$ .
  2. On the final FORM 3, asterisk all students who have completed and used a season of sport. Only those students who **finish** the sport season shall qualify.
  3. Include transcripts of the two (2) students or 5 percent (whichever is greater) with the highest GPA and the two (2) students or 5 percent (whichever is greater) with the lowest GPA. Include all units attempted for each student as defined in this section.
  4. A summary of the team's athletic season record including, but not limited to, win/loss record, conference standing, or similar accomplishments
  5. At least two (2) letters of recommendation on behalf of the total team membership.
- E. Nominated teams shall include the following minimum numbers of participants as defined in section D.2 above. A team with fewer members shall not qualify:
- F. Scholar Team Award Minimum Number of Participants:

Badminton	6
Baseball	16
Basketball M&W	10
Cross Country M&W	6
Football	40
Golf M&W	6
Soccer M&W	12
Softball	12
Swim M&W	12
Tennis	8
Track & Field M&W	12
Volleyball M&W	9
Water Polo M&W	12
Wrestling	10

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- G. The Awards Committee will choose a winner for each sport. Awards will be presented at the annual spring COA Convention.
  - H. Appropriate awards shall be presented to the college of a Scholar Team Award winner.

7.3.8 SPORTS HALL OF FAME

7.3.8.1 ATHLETIC NOMINATION CRITERIA

- A. The candidate must have exhibited outstanding athletic success, having achieved the highest level of accomplishment in his/her sport at a California community college and/or by continued demonstration of his/her abilities following California community college competition.
- B. The candidate must have exhibited outstanding qualities of leadership, citizenship, and academic performance.
- C. The candidate must have a strong recommendation from his/her California community college.
- D. A minimum of seven (7) years shall have elapsed since the completion of the California community college competition on which the award is based.

7.3.8.2 SERVICE NOMINATION CRITERIA

- A. The candidate must have demonstrated efforts to improve or enhance the quality of athletic competition in the California community colleges. This effort shall be demonstrated by such service as:
  - 1. Participation as a member of athletic administrative bodies such as the COA, California Community College Athletic Directors Association, or as a sports chairperson, sport liaison, or in other athletic leadership endeavors.
  - 2. Sponsorship of state-level activities such as state sport championships or regional tournaments, meets, or matches involving large numbers of California community college athletes.
  - 3. An active involvement in his/her community. This especially pertains to the relationship between the California community college, its sports programs, and the community.
  - 4. A minimum of five (5) years shall have elapsed since the completion of the most recent service on which the award is based.
- B. Each candidate must have a strong recommendation from a California community college or from persons with knowledge of the candidate's qualifications.

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- 7.3.8.3 SELECTION OF THE SPORTS HALL OF FAME NOMINATION PROCEDURES
- 7.3.8.3.1 All nominations must include the following materials:
- A. FORM H, Sports Hall of Fame Nomination.
  - B. A biographical sketch of the person being nominated.
  - C. The recommendations of the college nominating the individual.
  - D. At least three (3) letters of recommendation describing the accomplishments of the nominee.
- 7.3.8.3.2 Nominations shall meet the following time schedule:
- A. September 1—Call for nominations for the Sports Hall of Fame shall be issued from the Awards Committee through the Office of the COA Executive Director.
  - B. October 20—All nomination forms must be submitted to the Executive Director.
  - C. Annual Convention—The Sports Hall of Fame inductees shall be honored at the Annual Sports Hall of Fame Banquet, held at the Annual Convention.
- 7.3.9 ALL-STATE ACADEMIC TEAM AWARD
- 7.3.9.1 The California Community College Sports Coaches Association shall determine how award winners are recognized until such time as a sponsor is found to support the cost of awards on behalf of the COA.
- 7.3.9.2 Each sport may have an All-State Academic Team by position or event.
- 7.3.9.3 The college's athletic counselor or designated person will monitor this process on campus.
- 7.3.9.4 The designated person will nominate, for each sport by position/event, those athletes who have a grade point average of 3.2 or higher in twenty-four (24) or more units accumulated from the beginning of their first season of competition in that sport. The nominations will be forwarded on a Form U to the respective Sport Coaches Association.
- 7.3.9.5 Each sport association will rank the nominees by position/event and determine the individual with the highest GPA. The athlete with the highest GPA in that position/event will be a member of that sports All-State Academic Team. The selection of the All-State Academic Team will be forwarded to the COA Awards Committee for approval and distribution to the colleges and the media.
- 7.3.9.6 Criteria for Selection:
- A. All nominees must have completed at least one (1) season of competition with a minimum of twenty-four (24) units accumulated from the beginning of their first season of competition.

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- B. All nominees must have a minimum GPA of 3.2 in those accumulated units. Transcripts must be submitted with the nomination.
  - C. In case of a tie, carry the decimal out three (3) places. If still a tie, a two (2)-year participant would win. If still a tie, list both.

7.3.9.7

The Process:

- A. Nominees are selected and recorded on Form U, Side 2. Use separate forms for each team.
- B. Submit each nomination form to the appropriate sport coaches association president. Sport coaches associations select the all-state team from the nominations submitted by the colleges. The student with the highest GPA for each position/event will receive the nomination for that position/event.
- C. The all-state academic teams are forwarded to the Awards Committee.

7.3.9.8

Time Lines Reviewed

- A. All team nominations to sports coaches association presidents by October 1.
- B. Sports coaches associations forward to COA by October 15.

