

COA BOARD

MEETING MINUTES

October 13, 2006

Crowne Plaza Hotel SFO, Burlingame, CA

A. WELCOME AND CALL TO ORDER

Chair Stan Arterberry called the meeting to order at 8:00AM. Members present were Helen Benjamin, Michael Bagley, Robin Calote, Susan Carroll, Robert Deegan, Tom Fallo, Jackie Fisher, Sr., Kathleen Hodge, Steven Kinsella, Logan McKechnie, Francisco Rodriguez, Jim Sartoris, and Lise Telson. Others in attendance were, Carlyle Carter, Debra Wheeler, and Judy Centlivre. Board member Ned Doffoney was unable to attend.

B. ADDITIONS TO AGENDA

None.

C. REVIEW OF AUGUST 29, 2006, MINUTES

It was moved, seconded, and the motion carried (**MSC**), with one abstention, to approve the August 29, 2006, meeting minutes. These are available on the COA website at http://www.coasports.org/meetings/board_mins082906.pdf.

D. REPORTS

1. **COA Board Chair Stan Arterberry** thanked everyone for attending this meeting and noted that he had attended many of the affiliate groups' meetings held the previous days of this conference. He is looking forward to working with the groups in seeking ways to provide the best opportunities for our student athletes this academic year.
1. **Executive Director Carlyle Carter** updated the Board on AB2165, which was recently passed by the state legislature and will go into effect on January 1, 2007. He noted that work continues with the Chancellor's office to develop a standardized way in which member institutions can comply with this law and every effort is being made to see this law amended to remedy the holes in the current language. He reviewed the study he discussed at the Management Council meeting and the Board Retreat. This study conducted by the COA pertained to recruiting statistics and indicates that student athletes are predominately coming from the respective recruiting areas of their institutions. A summary of the study and the actual results of the study will be available on the COA website.

Mr. Carter also reported that he is working on an academic performance pilot study with the Chancellor's office and noted that a standing committee of the COA Board was established that will be responsible for reviewing academic standards of our colleges. Various aspects of championships, such as reimbursements and stipends for support staff, that have been discussed at the coaches and sport rep summits and the results of that research should be available in the spring. He updated the Board on the Statement of Compliance Form R-1 situation that occurred in September and that the colleges that did miss the deadline to file the form are following the appeal process.

- 3. Management Council Chair Jim Sartoris** reported that members of the Management Council discussed at length the legislative proposals that are now before the COA Board. They also heard reports from each affiliate organization and he is pleased to report that there has been much involvement in each organization. He advised that the CCCADA convention has been moved forward by one week, to be held May 31 through June 2 in South Lake Tahoe. He encouraged all to attend. One of the association's main responsibilities will be the appointment of eight seats on the Management Council that will become vacant or need reappointment.

Mr. Sartoris noted that there is legislation proposed that provides for reorganization of the Management Council and gave a synopsis of all proposals presented and the legislative actions and recommendations on each item. It was moved, seconded, and the motion carried (**MSC**) to adopt the Management Council's recommendations regarding the legislative operational items and operational consent items. A review of the recommendations may be found under Item F of this agenda and a full summary of how the Management Council voted on all items may be viewed under the minutes from that meeting on the COA website at http://www.coasports.org/meetings/mc_mins101206.pdf.

E. BOARD COMMITTEE REPORTS

1. Awards Committee Chair Susan Carroll stated that the committee has not yet met and therefore has no report at this time.
2. Finance Committee Chair Thomas Fallo reported that the committee met on October 3 with the charge to review the CCLC requirement to maintain a \$100,000 reserve for contingency. Recognizing the ending balance of funds of the previous year and those funds unappropriated for this year, the recommendation was to set aside \$50,000 of now, with the anticipation that at the end of the year another 50 k may be set aside, bringing us in to full compliance. It was also recommended that a portion of the revenue be held in a long term account to earn interest. The Finance Committee also reviewed legislation with fiscal impact and results of those discussions are found on the Legislation Summary Sheets attached to these meeting minutes.
3. Constitution Committee Chair Jackie Fisher reported that the committee will meet after the first of the year to review the *Constitution and Bylaws* and also recommendations made at this meeting to ensure consistency. A report will be made in the spring.

4. Gender Equity Committee – Carlyle Carter noted that this committee has not met recently but a teleconference will be held in the near future. With the former chair of the committee no longer on the COA Board, the position remains vacant. Board member Francisco Rodriguez volunteered to serve as interim chair of this committee.
5. Competition Committee – Jim Sartoris advised that the open forums provide a valuable opportunity for discussion and debate and the committee would like to see the format continue. Under the new organizational structure, if passed, the committee will become a standing committee of the Management Council.
6. Policy Committee – Chair Stan Arterberry reviewed the discussions at open forum, advising that only one item required action at this time. Policy Item P-1 was introduced as an emergency item and proposed to establish the definition of a quorum for COA meetings. It was moved, seconded, and the motion carried (**MSC**) to approve this Policy Item P-1 and the policy becomes effective immediately as an emergency item.

Dr. Arterberry then reviewed the remaining policy items individually briefly discussing any primary comments made at the open forum and entertained discussion and comments from Board members. Board member Logan McKechnie pointed out that policy items that have received a first reading must move to second reading with no substantive edits. In the event that the language of a policy item is changed in substance, it must be viewed as a first reading once again, or submitted as an emergency item. The policy items listed below were all submitted as first readings, with the exception of the first item, which is reported in the paragraph immediately above. Actions or pertinent information is indicated next to the item below in italicized, bold font.

Policy Items 1 – 19:

- a. Item P1, Article 1.6 - Establishes a quorum and defining an official meeting-***PASSED***
- b. Item P2, Article 1.1.1 - Identifies a name for the organization that functions under the jurisdiction of the COA
- c. Item P3, Article 1.5.4 - Compliance with Title IX
- d. Item P4, Article 2.5.1.1 & Appendix A - Eliminates the Competition Committee as a standing committee of the COA Board
- e. Item P5, Article 4.3 & Appendix C - Adds an additional position to the Management Council, which would serve as the chair Management Council
- f. Item P6, Article 4.3.3 - Modifies the structure of the Management Council
- g. Item P7, Article 4.3.4 - Creates the position of vice-chair of the Management Council
- h. Item P8, Article 4.5.2 - Defines the standing committees of the Management Council
- i. Item P9, Article 6.2.1 - Identifies official business meetings for which Management Council sport representatives and/or COA representatives are eligible for reimbursement
- j. Item P10, Article 6.3 - Changes the name of the CCC Sport Coaches Association

- k. Item P11, Bylaw 1.2 - Establishes a system by which residency may be verified for Women's Basketball - **TABLED**
- l. Item P12A, Bylaw 3.1. - Provides clarification regarding nontraditional season of sport – ***will be brought back for second reading at the next legislative session with language that will better clarify the proposal.***
 Item P12B, Bylaw 3.17. - Provides a structure for nontraditional season of sport - ***WITHDRAWN, and will be brought back at the next legislative session with new language and presented as an emergency item.***
- m. Item P13, Bylaw 6.16 - CCCATA proposed updates the medical guidelines for postconference competition
- n. Item P14, Bylaw 6.16.15 - CCCATA proposed updates to policies & procedures to coincide with Bylaw 9 – ***CCCATA president and Constitution Committee Chair Jackie Fisher, Sr. will discuss this item prior to the spring meeting.***
- o. Item P15, Bylaw 9 - CCCATA proposed updates to policies & procedures, terminology
- p. Item P16, Bylaw 9.2 - CCCATA proposed updates to policies & procedures, terminology
- q. Item P17, Bylaw 9.3 - CCCATA proposed updates to policies & procedures, terminology
- r. Item P18, Bylaw 9.4 - CCCATA proposed updates to policies & procedures, terminology
- s. Item P19, Bylaw 9.5 - CCCATA proposed updates to policies & procedures, terminology

F. LEGISLATION

A summary of the final decisions of the COA Board regarding the proposed legislation is included as an attachment and shall become a part of these minutes.

G. OLD BUSINESS

It was moved, seconded, and the motion carried (MSC), with one abstention, to approve the request of Modesto Jr. College to change from the Central Valley Conference to the Big Seven Conference.

H. FUTURE AGENDA ITEMS

Board member Logan McKechnie informed the Board that he made the recommendation to the Management Council that a conference commissioner be appointed to the Management Council as a voting member.

Chair Stan Arterberry directed staff to include an agenda item on future agendas that provides opportunity for membership to speak at Board meetings. A form will need to be created which people may complete and submit in advance or at a meeting.

I. ANNOUNCEMENTS

None.

J. FUTURE BOARD MEETINGS

Wednesday, February 21, 2007, San Francisco, ACCCA Annual Convention

Friday, April 6, 2007, COA 10th Annual Convention, Southern California

Late May/early June, 2007, COA Office, Sacramento

K. ADJOURNMENT

There being no further business, the meeting adjourned at 9:10AM.

Respectfully submitted,

Carlyle Carter

Executive Director