

COA BOARD

MEETING MINUTES

*COA Office, Sacramento, CA
June 29, 2006*

A. WELCOME AND CALL TO ORDER

Chair Eva Conrad called the meeting to order at 10:30AM. Members present were Stan Arterberry, Helen Benjamin, Ned Doffoney, Jackie Fisher, Sr., Kathleen Hodge, Logan McKechnie, Francisco Rodriguez, and Jean Snuggs. Others in attendance were, Robin Calote, Carlyle Carter, Debra Wheeler, and Judy Centlivre. Board members Michael Bagley, Susan Carroll, and Thomas Fallo were unable to attend.

B. ADDITIONS TO AGENDA

Closed session for discussion of reorganization of the COA office, the budget, and renewal of the Executive Director's contract.

C. REVIEW OF APRIL 7, 2006, MINUTES

It was moved, seconded, and the motion carried (MSC) to approve the April 7, 2006, meeting minutes. These are available on the COA website at http://www.coasports.org/meetings/board_mins040706.pdf.

D. REPORTS

COA Board Chair Eva Conrad reminded members that this is her last meeting to serve on the Board and represent the Western State Conference. She introduced her conference's new representative, Robin Calote, President of Ventura College. She also noted that a closed session needed to be added to the agenda and rearrange the items in order to accommodate members travel.

EF. REPORT FROM CCLC DIRECTOR OF FISCAL SERVICES

Carlyle Carter distributed copies of a proposed budget and a history of the membership dues he prepared and noted that he had requested the Director of Fiscal Services, Denise Wilkerson, attend the meeting to assist with questions members may have and to provide history of how the budgetary process had been handled prior to his hire.

Ms. Wilkerson indicated that she has been with the California Community College League of California and its predecessor organization, the California Association of Community Colleges (CACC), since 1985 and has overseen the fiscal matters of the COA during that time. She advised that the budget process was handled in the past with little input from her and she looks forward to

working with Mr. Carter and to providing assistance in achieving the new direction and goals he is developing. She stated that in the past she had not been included in the development of the COA budget other than to provide information that may have been requested and she offered her services to the Board members and encouraged them to contact her with any questions or concerns. She added that Mr. Carter's proposed budget before them shows a new approach from the past budgets. Budgets from previous years separated the three COA accounts, so that the operations, development, and postconference accounts each had its own budget. She provided information on the reserve fund required by CCLC regulations. In addition, prior to 1982, postconference sport funds were held in various accounts all over the state.

The Board discussed the proposed budget, the COA's FY06 audit, and the postconference funds. It was moved, seconded, and the motion carried (**MSC**) to accept the concept of a combined budget and to move the three accounts into a single account. With approval of the Finance Committee chair, Tom Fallo, this budget will have approval of the Board. It was also moved, seconded, and the motion carried (**MSC**) to create a separate, restricted account to hold the previously discussed mandated reserve funds and to include a line item on the budget for this separate, restricted account. The Board asked that the Finance Committee bring to the August Board meeting a recommendation as to how to establish this restricted reserve account.

The Board also asked Mr. Carter to review Bylaw 6 and bring a recommendation to the August Board meeting to remedy past practices.

The Board moved into closed session at this point in the meeting.

D. REPORTS *CONTINUED*

32. Management Council Chair Jean Snuggs reviewed a draft of a proposed format for election of the Management Council chair, the term of the position, changing the Competition Committee from a committee of the Board to standing committee of the Management Council, and how the open forum would be handled at the spring and fall meetings. Various concepts were discussed by the Board and Ms. Snuggs and incoming Management Council chair, Jim Sartoris, are drafting a Form 5 which he will bring to the Board meeting in August.

32. Executive Director Carlyle Carter distributed a document he had prepared outlining concepts he recommends for the upcoming year. He pointed out that he makes these recommendations as a result of the time he has spent to date in his position at the COA.

1) Enhance Identity Improve Recognition

The Board authorized Mr. Carter to draft legislation on its behalf that would change the name of the "membership" organization from the Commission on Athletics (COA) to the California Community College Athletic Association (CCCAA). The Board will retain its title of Board of Directors of the Commission on Athletics and continue to act as the commission that directs the operations of the organization.

2) Playing and Practice Seasons

Mr. Carter discussed his proposal on how to manage the playing and practice seasons and the Board authorized him to draft a Form 5.

- 3) **Require Academic Performance Reports**
The Board authorized Mr. Carter to draft a legislative proposal that would require each member institution to periodically file academic performance reports.
- 4) **Edit Constitution**
The Board authorized Mr. Carter to make the editorial changes to the Constitution and report them at the fall meeting.
- 5) **Title IX**
Mr. Carter was authorized by the Board to draft a Form 5 which would address compliance with Title IX.
- 6) **Recruiting**
The Board directed Mr. Carter to rewrite his proposal pertaining to recruiting.
- 7) **Legislative Calendar**
The Board authorized Mr. Carter to draft legislation proposing that the organization hold one legislative session per year.

EF. BOARD COMMITTEE REPORTS

Finance Committee Chair Tom Fallo was unable to attend today's meeting but Carlyle Carter reviewed the Committee's issues along with the report from the CCLC Fiscal Services Director.

G. PROPOSED AREAS OF LEGISLATION FROM COA BOARD

See the Executive Director's report above.

H. RECONFERENCE/OUT-OF-STATE WAIVER REQUESTS

Mr. Carter briefly discussed the issues surrounding out-of-state waiver requests and the Board recommended the matter be deferred to the August meeting.

I. OLD BUSINESS

1. Modesto Jr. College request to change conferences discussion is deferred to the August meeting.
2. Out-of-State Waiver Requests discussion is deferred to the August meeting.

J. FUTURE AGENDA ITEMS

K. ANNOUNCEMENTS

None.

L. FUTURE BOARD MEETINGS

COA staff will poll the Board to determine the best date for the first meeting for FY07 which will be held in Sacramento.

M. ADJOURNMENT

There being no further business, the meeting adjourned at 2:05PM.

Respectfully submitted,
Carlyle Carter
Executive Director