

# COA BOARD

## MEETING MINUTES

*June 20, 2007*

*COA Office, Sacramento, CA*

### **A. WELCOME AND CALL TO ORDER**

Chair Stan Arterberry called the meeting to order at 10:30AM at which time a quorum of the Board was established and set for the entire meeting. Members present were Michael Bagley, Helen Benjamin, Robin Calote, Tom Fallo, Jackie Fisher, Sr. (via telephone), Steven Kinsella, Logan McKechnie, Francisco Rodriguez, and Jim Sartoris. Others in attendance were Tony Lipold, Carlyle Carter, Debra Wheeler, and Judy Centlivre. Board members Susan Carroll, Bob Deegan, Ned Doffoney, Kathleen Hodge, and Lise Telson were unable to attend.

### **B. ADDITIONS TO AGENDA**

Form 5 emergency proposal prepared by Management Council Chair Jim Sartoris providing for a representative of the conference commissioners to sit on the Management Council. Chair Arterberry placed the addition on the agenda for action before the discussion of a nontraditional season of sport.

### **C. REVIEW OF APRIL 6, 2007, MINUTES**

It was moved, seconded, and the motion carried (MSC) to approve the April 6, 2007, meeting minutes. These are available on the COA website at [http://www.coasports.org/meetings/board\\_mins040607.pdf](http://www.coasports.org/meetings/board_mins040607.pdf).

### **D. REPORTS**

1. **COA Board Chair Stan Arterberry** indicated that he had no report to submit at this time.
2. **Executive Director Carlyle Carter** reported that he felt it has been an exciting and thought provoking year full of change. Many of the established goals were based on those changes such as the restructuring to provide for the membership aspect of the organization, the California Community College Athletic Association. There is still a lot of work to be done. He stated that the main issue that has occupied his time as well as many others has been the issue of out-of-season competition.
3. **Management Council Chair Jim Sartoris** reported that the restructuring of the Management Council (MC) is almost complete and with the Competition Committee now a subcommittee of the MC there is an entire new slate of members. He distributed copies

of the Form 5 proposal that proposes the addition of a representative from the conference commissioners be added to the MC. He related issues that were identified at the CCCADA convention that need clarification, namely decorum rules, the difference between an ejection and a disqualification, what is considered to be a strike and what is not. He reported that eligibility checking remains to be a concern, primarily the question of exactly when they should be checking enrollment and attendance, daily or weekly. Nontraditional season of sport issue is still a great concern and the athletic directors requested that he obtain clarification at this meeting on out of season for this summer especially. He advised that the field is divided on the post-season competition championship festival concept and would like to see it added as a future agenda item for the next Board meeting. Mr. Sartoris indicated that the athletic directors are looking for clarification in the language that has to do with a number of days competition could occur at the state championship level. He stated that the field favors a limit it to three days and that those three days be only Friday, Saturday, and Sunday. This would address the Postconference Competition Review Committee's mission of minimizing the number of days students are out of the classroom. Form 5 proposals will be forthcoming to address these issues.

Commissioner McKechnie briefly discussed that the *Constitution and Bylaws* state that eligibility checks are to be done weekly and says that if the student is not attending class he/she is ineligible. He added that if a school plays an ineligible player then it will forfeit that game. It is a school responsibility to see that its players are eligible but he doesn't think we need to micromanage and that the school risks playing an ineligible player if it only checks once a week. Executive Director Carlyle Carter pointed out that the student also shares the responsibility when he/she signs off on a Form 1.

## **E. BOARD COMMITTEE REPORTS**

**Finance Committee Chair Tom Fallo** advised that the Finance Committee met the previous week and reviewed the budget status as of this year and it is believed that by the end of the year and in anticipation of next year's budget the goal of setting aside the \$100,000 reserve for contingency will be accomplished. Mr. Carter discussed some of the issues he is dealing with regarding the development of the new budget and some of the personnel policy changes. Commissioner McKechnie advised that we need to begin the new fiscal year operating under the current budget and the Finance Committee will develop a budget to be presented to the Board at its August meeting. It was moved, seconded and the motion carried (**MSC**) that the 2006-07 budget is approved for the upcoming year and that the committee is authorized to prepare any modifications deemed necessary for review and approval as a final 2007-08 budget at the August Board meeting.

**Constitution Committee Chair Jackie Fisher, Sr.**, was attending the meeting via telephone and therefore, Carlyle Carter distributed notes from the Constitution Committee meeting held on June 14 that detailed the recommended changes to the *Constitution and Bylaws*, the sport guides, and he also provided a list of official interpretations which will be disseminated to conference commissioners who will in turn share with their respective members. Mr. Carter reviewed each item with the Board and addressed questions posed by Board members. A

discussion was held with regard to the imposition of penalties and sanctions and it was noted that Article 7 is specific as to procedures and who may actually impose penalties and sanctions. Commissioner McKechnie recommended the Board approve the Constitution Committee's proposal to remove the penalty verbiage from the sport guides, direct the Executive Director to inform the various sport coaches associations of this action, and advise that each will need to submit a Form 5 proposal if they want the issue addressed in a specific guide. It was moved, seconded, and the motion carried (**MSC**) to approve Commissioner McKechnie's recommendation. Mr. Carter advised that the Constitution Committee had a number of other policy changes that would require a Form 5 and will bring those forward in the fall.

**Gender Equity Interim Chair Francisco Rodriguez** advised that the committee would support the consideration of placement of the Gender Equity Committee to status of a subcommittee of the Management Council. The Executive Director will prepare the Form 5 for this proposal.

## **F. COA-CCCAA TRANSITION**

Executive Director Carlyle Carter reiterated the rationale behind the changes with regard to the organizational name and structure with the CCCAA membership organization being responsible for the oversight of the operational matters, which will assist in a smoother running organization. The effective date of the beginning of the CCCAA is July 1, 2007.

## **G. BOARD AND COMMITTEE ROSTER**

It was moved, seconded, and the motion carried (**MSC**) with a unanimous vote of approval by the members present to accept the Management Council's Emergency Form 5 proposal to add one (1) conference commissioner seat on the Management Council. Management Council Chair Jim Sartoris noted that it would be the conference commissioners' responsibility to select that person and Commissioner McKechnie advised that the position would be filled by the vice-chair of the commissioners' association.

Carlyle explained the proposed Board and committee roster and it was moved, seconded, and the motion carried (**MSC**) to approve the renewal of current members' terms and to accept the appointment of Gary Lewis of Shasta College as the new representative of the Golden Valley Conference. Dr. Helen Carr volunteered to chair the Awards Committee. The Management Council roster was approved by the Board at the April meeting without an appointed sport representative for Track and Field. Mr. Sartoris advised that at the CCCADA convention John Payne of Evergreen Valley was nominated. CCCADA president, Tony Lipold said he would solicit the support of the Track and Field Coaches Association members and be prepared for final approval of the 2007-08 MC roster at the August meeting.

## H. NONTRADITIONAL SEASON OF SPORT

CCCADA President Tony Lipold described the details of the Form 5 regarding nontraditional season of sport and pointed out the specific changes made from the proposal the Board reviewed at its April meeting. Jim Sartoris noted that the clarification from the Constitution Committee regarding the involvement of coaches (Bylaw 3.5.2) will be very helpful. It is clear that if a proposed sport date is not indicated on either the traditional season chart, Bylaw 3.11, or on this proposed nontraditional season of sport chart, then it is not permissible. It was clear that with approval of this proposal there would be only one season of sport with two segments (traditional and nontraditional) to it along with each having a chart detailing the permissible dates. The Board identified the difference between 'season of sport' which includes both segments - traditional and nontraditional and 'season of competition' which refers to the traditional segment, which is ends with a championship.

The motion was made and seconded to accept the Spring 2007 Legislative Form 5 Proposal (P-27) to include the revisions provided by Mr. Lipold. Chair Arterberry called for a roll call vote on the amended version of the proposed nontraditional season of sport legislation as an emergency matter. The motion carried (**MSC**) by unanimous vote of the members present to approve P-27 as amended to be effective immediately. The Board directed Carlyle Carter to prepare a statement announcing the Board's position on these matters to be signed by both Mr. Carter and Chair Arterberry.

Mr. Carter advised that he has received letters from various colleges informing him that they had already made commitments to students, airfare, hotels, insurance, etc. for events during the upcoming summer. A waiver of Bylaw 3.5.2 was requested from each of those colleges. It was moved, seconded, and the motion carried (MSC) to approve the waiver requests of the colleges that have submitted letters with regard to events occurring this summer only and submitted to the Executive Director prior to this meeting date. The Board directed the Executive Director to prepare a waiver approval for these schools but stressing that this waiver applies only this one time and only for the institutions that did request prior to this meeting.

## I. DRAFT 2007-08 MEETING SCHEDULE

Wednesday, August 29, 2007 – COA, Sacramento

October 17 – 19, 2007 – COA/CCCAA Fall Conference, Crowne Plaza Hotel, SFO

November, 2007 – CCLC Convention, San Jose Fairmont Hotel\*

February, 2008 – ACCCA Conference, Costa Mesa Hilton\*

April 1 – 4, 2008 – COA/CCCAA 11<sup>th</sup> Annual Convention, Doubletree Hotel, Ontario

June (TBD), 2008 – COA, Sacramento

\*tentative

## **J. OLD BUSINESS**

1. Agreement between Napa College and Solano College.

It was moved, seconded, and the motion carried (**MSC**) to approve the requested extension of the athletic partnership agreement entered into in 1983 and continued each year since that time between Napa College and Solano College.

2. Out-of-state waiver requests.

College of the Redwoods – The Board discussed the request for an exception to out-of-state recruiting and determined more information would be needed. The matter was **TABLED** and the Executive Director was directed to research the issue and draft a Form 5 for the August Board meeting to change the language in the Bylaw 2.5.2 to change the word “district” to “college” with regard to the head count of full time, enrolled students.

College of the Siskiyous – After discussing the request for permission to recruit outside the state of California with no restrictions as well as the approved waiver currently on file, it was moved, seconded, and the motion failed (**MSFailed**) to approve the request of College of the Siskiyous. Dr. Michael Bagley and Dr. Steven Kinsella abstained from the vote.

## **K. NEW BUSINESS**

NATYCAA Football Bowl – Carlyle Carter advised that he was recently approached with the concept of organizing a football bowl game between the junior colleges and community colleges around the country. A proposed date to hold this bowl game would be one or two weeks after the COA state championship. Coaches at the NJCAA and the COA have apparently been conversing about it and do endorse the concept. Jim Sartoris reported that there is also support among the football coaches. The former Junior Rose Bowl was discussed and the Board recommended that the reason for it being discontinued be researched as well as directing the Executive Director continue with discussions of the NATYCAA Football Bowl.

## **L. FUTURE AGENDA ITEMS**

2007-08 Budget

Philosophical discussion regarding the use of the Brown Act as it pertains to notifications and information.

Approval of the final 2007-08 Management Council membership roster.

Discussion of continuance of the championship festival concept.

Closed session to discuss personnel matters.

## **M. ADJOURNMENT**

There being no further business, the meeting adjourned at 2:25PM.

Respectfully submitted,

Carlyle Carter

Executive Director