

MINUTES  
 NORTHERN CALIFORNIA FOOTBALL ASSOCIATION  
**General Assembly Meeting**  
 February 23, 2004, 1 p.m.  
 American River College, Cafeteria Stage

Members Attending

College	Athletic Director	Head Football Coach	College	Athletic Director	Head Football Coach
American River	Jean Snuggs	Don Dillon	Monterey	Lyndon Schutzler	
Butte		Craig Rigsbee	Redwoods		Dave Banducci
Cabrillo		Steve Cox	Reedley		Michael White
Chabot		Danny Calcagno	Sacramento	Gary Torgeson	Gary Garabato
Contra Costa	John Wade		San Francisco		
DeAnza		Mike Mitchell	San Jose		Don Stagnaro
Diablo Valley	Steve Ward	Ralph DePew	San Mateo	Gary Dilley	Larry Owens
Feather River	Merle Trueblood	Rob Cuschman	San Joaquin Delta	Gary Scott	Gary Barlow
Foothill			Santa Rosa		Keith Simons
Fresno		Tony Caviglia	Sequoias		Roger Kelly
Gavilan	Ron Hannon	John Lango	Shasta		Craig Thompson
Hartnell		Larry Souza	Sierra	John Volek	
Laney		Stan Peters	Siskiyou	Dennis Roberts	
Los Medanos	Shirley Baskin	Van Boschetti	Solano	Bob Myers	Floyd Burnsed
Marin			West Hills	Bob Clement	Mark Gritton
Mendocino	Lefty Olguin	Tom Gang	West Valley		
Merced		Tony Lewis	Yuba	Rod Beilby	
Modesto	Bill Kaiser	Sam Moore		Chris Pappas	CCCFA

Gary Kollenborn, Commissioner

Tom Kinnard, Director of Operations

Guest – L. Wagnor

1. Meeting to order and introductions. S. Baskin, President
2. Addition of agenda items and approval of agenda
  - a. Approval of minutes *M/ Peters S/ Myers Carried*
3. President's Report. S.Baskin ***President Baskin announced that there would be a break in the agenda to elect new conference officers and committee members as needed.***
  - i. ***Decorum – President Baskin reviewed perceptions by the COA Board and the Management Council toward football as a concern to be addressed. There are a number of COA Board Members and Management Council members that do not have the participation experience of football. There are a number of new athletic directors that do not have the history of improvements made in football during the last few years. There are some who believe that football did not take their fair of "hit" last year in cost reduction. There is a need for scrutiny with teams arriving and leaving the field. Fans need supervision. Taunting by players and coaches need to be addressed.***
  - ii. ***President Baskin reviewed the recommendations made during the recent CCCADA meeting to the Management Council. Cost reductions made during the COA meeting last March should be continued. The Athletic Directors did not support the Out of Season Competition proposed legislation as currently written.***
5. Commissioner's Report. G. Kollenborn
  - a. Budget report. ***Commissioner Kollenborn thanked the members for their support during the past season. Additional appreciation was given for the contributions made by President Baskin, the Conference Presidents, Coaches Representatives, and members of the Association committee members. Commissioner Kollenborn reported that, with the exception of the liability insurance premium increase, the budget status was satisfactory. The Executive Committee approved the same budget, with no increase of membership fees, for 2004-2005.***

- b. Competition Committee / Conferencing. *The Competition Committee had discussed during their meeting on February 22<sup>nd</sup> enforcement of game uniform rules, excessive scoring (Regardless Policy), decorum and game management, scheduling, and proposed NCFAs legislation. Recommendations made by the Competition Committee included continued discussions with game officials emphasizing consistency in the application of penalties. There is a need for all colleges to have and enforce the use of sideline passes. The pre game equipment card process needs review. The Committee approved recommending to the Executive Committee proposed legislation re: appeals for conference movement, and minimal facilities to host games, as presented by Gary Dilley.*
- d. Other Items. *Commissioner Kollenborn commented that a 7 On 7 pass tournament scheduled for June 12<sup>th</sup> by San Jose State University would be considered as out of season competition and not be allowed for community colleges under the current COA Constitution. The Executive Committee approved the following changes to the NCFAs Supplement; "Colleges with fields not in compliance with facilities will be scheduled as away games," and "If the most recent game tape is requested, it must be sent 'overnight' on the following Monday." Commissioner Kollenborn moved that Bruce Werner be awarded the NCFAs Lifetime Pass for service to the NCFAs. Motion Carried.*
6. Director of Football Operations Report. Tom Kinnard. *Director Kinnard expressed a need for Observer referrals from, Mendocino, Cabrillo, Monterey, and the Valley Conference. Observers reported that many game managers were not introducing themselves to the Referee prior to the game. Decorum violations were down in overall numbers but there were very visible incidents that gave the perception that football is out of control. Sideline passes help but better planning is needed with teams arriving and leaving the field. A major goal for the 2004 season is improved communication; providing email to coaches and athletic directors with evaluations made by Observers, and improved video review.*
7. CCCFCA Executive Secretary Chris Pappas
- a. Bowl Games/Playoffs. *Mr. Pappas reviewed the proposed legislation from the CCCFCA dealing with changes in the bowl games and playoffs for 2004. Standards, timelines, and quality of game sites were discussed. Gary Torgeson encouraged continued study for the development of expanded playoffs.*
8. Old Business
- a. Cost Reduction President *Baskin reviewed the cost reduction concerns expressed by the CCCADA. Continued study and additional recommendations may result as a result of the vote on the Governor's Bond Proposal.*
9. Approval of NCFAs proposed legislation changes in the NCFAs Constitution, Bylaws and Supplement. *Bob Myers, Chairman Legislation Committee, thanked the members of the Committee that met in Sacramento during the summer to develop the proposals: Gary Torgeson, Gary Scott, Gary Dilley, and Gary Kollenborn. M/ Dilley, S/Peters, Carried to pass Constitutional proposed changes. M/Peters, S/Torgeson, Carried to pass Bylaw proposed changes with additions to Bylaw VIII (Appeal process for conferencing), and Bylaw II (Clarifying the list of duties for the Commissioner). M/Peters, S/Torgeson, Carried to accept the proposed Supplement.*
10. For the good of the order. Discussion items from the floor. *Roger Kelley announced that the CCCFCA Spring Meeting, Clinic, and Hall of Fame Banquet would be on March 19, 19, and 20<sup>th</sup>. Cost for the clinic and banquet is \$35 before March 1, and \$45 after that date. The charge for the banquet, if purchased separately would be \$25. A moment of silence in the memory of Michael Orlich was observed.*

11. Election of new conference presidents, coaches' representatives, and committee members were held and those listed below will serve their designated terms (Fall 2004). Conference Presidents shall be elected by the conference for a 2 (two) year term. The conference head coaches will elect one head football coach as their representative to the Executive Board. The Executive Committee (the six Conference Presidents and six football coach representatives) will elect one of their members to serve as the NCFA President for a one-year term. Terms shall be staggered for the Executive Committee.

## **NCFA OFFICERS AND COMMITTEE MEMBERS**

### **Fall 2004-2005**

Commissioner – Gary Kollenborn  
NOR-CAL

President Gary Torgeson (1 yr), Sacramento City College (Ph: 916-558-2426)  
Coaches Representatives. Craig Rigsbee (2 yr), Butte College (Ph: 530-895-2521)  
Larry Owens, College of San Mateo (Ph: 650-358-6771)

### VALLEY

President. Gary Scott (2 yr), San Joaquin Delta College (Ph: 209-954-5176)  
Coaches Representatives. Tony Caviglia, Fresno City College (Ph: 559-442-8271)  
Mark Gritton (1 yr), West Hills College (Ph: 559-934-2457)

### Mid-Empire

President. John Volek (2 yr), Sierra College (Ph: 916-781-7161)  
Coaches Representatives. Don Dillon (1 yr), American River College (Ph: 916-484-8442)  
Rob Cushman, Feather River College (Ph: 530-283-0202 X 326)  
Golden Gate

President. Bill Kaiser (1 yr), Modesto Junior College (Ph: 209-575-6835)  
Coaches Representatives. Stan Peters (2 yr), Laney College (Ph: 510-464-3478)  
Sam Young, Modesto Junior College (209-575-6712)

### Bay-Valley

President. Lefty Olguin (2 yr), Mendocino College (Ph: 707-468-3165)  
Coaches Representatives. Ted Hoal, Yuba College (Ph: 530-741-6841)  
Tom Gang (1 yr), Mendocino (Ph: 707-468-3141)  
Coast

President. Lyndon Schutzler (1 yr), Monterey Peninsula College  
Coaches Representatives. Larry Souza, Hartnell College (Ph: 831-770-6122)  
John Lango (2 yr), Gavilan College (Ph: 408-848-4875)

## EXECUTIVE COMMITTEE

President – TBA (1 yr)

Nor-Cal: Gary Torgeson, Craig Rigsbee Valley: Gary Scott, Mark Gritton Mid-Empire: John Volek, Don Dillon Golden Gate: Bill Kaiser, Stan Peters Bay-Valley – Lefty Olguin, Tom Gang Coast: Lyndon Schutzler, John Lango.

## COMPETITION COMMITTEE

Nor-Cal: Gary Dilley (2 yr), Gary Garabato (1 yr) Valley: Bob Clement (1 yr), Gary Barlow (2 yr) Mid-Empire: Gary Houser (2 yr), Jeff Tisdell (1 yr) Golden Gate: Shirley Baskin (1 yr), Ralph DePew (2 yr) Bay-Valley: Rod Beilby (1 yr), Fred Burnsed (2 yr) Coast: Lyndon Schutzler (2 yr), Larry Souza (1 yr).

12. Next meeting date. *May. TBA*