

**Coast Conference Meeting  
Friday, October 7, 2005  
Cabrillo College, Sesnon House  
Minutes**

I. Call to Order – Kulwant Singh (9:34 AM)

- A. Welcome
- B. Introductions
- C. Established Quorum
- D. Agenda Additions / Changes: **Executive director, Carlyle Carter would like to speak after the commissioner's report.**

II. Consent Agenda - Kulwant Singh

- A. 2006 Baseball Schedule
  - B. 2006 Softball Schedule
  - C. May Minutes
- **So moved to pass items A-C. Seconded and passed with majority rule.**

III. Commissioner's Report - Dale Murray

- A. Appeals – **There is a mechanism set in place for this process. It is the responsibility of the college to get the official report written by an official.**
- B. Decorum – **Commissioner Murray made it known that it is the responsibility of the college to report violation, not the officials.**
- C. Sanctions –
  - a. **West Valley (probation, section 1.3.1 and 1.4.2)**
  - b. **Cabrillo (section 3.17.3)**
  - c. **San Jose City College (section 3.6.C)**
- D. Other- **Obtaining student transcripts without their permission is not allowed and will be subject to the appropriate action.**
- E. **Executive Director, Carlyle Carter**
  - a. **Mr. Carter reports that he will be making some changes to the COA headquarters and that he is looking to move forward with a more "Athletic/sports" approach. Would like to see the emphasis put back on preparing the students for transfer and not just trying to maintain eligibility.**
  - b. **Mr. Carter also informed the group regarding his experience in the 4 year setting as well as the 2 year setting. His final notes expressed a call for all the members of the COA to be more involved within the conference.**

IV. Conference Business – Dale Murray

- A. Templates for division cross-over (attached in agenda)
  - a. **Baseball – Complete cross over with other division. Home and away reversed each year**
  - b. **Softball**
  - c. **Men's Basketball**

**d. Women's Basketball**

**e. Women's Soccer**

**Concerns for adjustments were discussed with a motion to approve all that were presented. The motion was seconded and passed with majority rule.**

**B. Medical Coverage Clarification – Dale Murray**

**a. What is considered appropriate coverage? According to bylaw 6.16, *“An athletic trainer certified.....shall be appointed as host athletic trainer and be required to be in attendance for each event. If the host college does not appoint a(n) (athletic) trainer, that college shall be unable to host an event.”***

**b. A question was asked regarding multiple events at one time. According to 6.16.1B, *“if there are two events onsite within close proximity, it would be preferred to have a certified athletic trainer at each site, yet it may be reasonable for one certified athletic trainer to be accessible for both events depending on risk factor of each.”***

**c. Question of what is high risk. High risk is considered opportunity of bodily contact. Examples would be football, soccer, baseball, softball, etc.**

**C. College Vans (info only) – Mike Perez**

**a. The question was asked if a college could remove the seats from a 15 passenger van to a 12 passenger van. After speaking with the CHP, that option would be considered illegal because the roll-over potential has not been removed. According the CHP, any van that seats 12 and over the driver would need a current class B license.**

**b. It was reported that some rental companies will require the class B license with any rental vehicle over a 10 person.**

**c. According to the ed. code, any district owning a 12 passenger or larger vehicle will need to have a class B license to drive that said vehicle.**

#### V. COA Business – Kulwant Singh

A. Consent items 1 – 11 (refer to COA website for voting summary)

B. Policy items 1 – 4 (refer to COA website for voting summary)

C. Operational items 1 – 14 (refer to COA website for voting summary)

#### VI. Adjournment – Kulwant Singh (11:48 AM)

A. Next meeting:

a. March 24, 2006